



**Claim for Repayment of Vehicle Registration Tax by a Private Individual
for vehicles permanently removed or exported from the State**

- This Claim Form should only be completed where the vehicle has been examined by the NCTS and either:
 - Removed to another EU Member State and re-registered there, OR
 - Exported permanently from the EU.
- Please note, the vehicle must be removed from the State within 30 days of the NCTS Export Examination. **The 30 day time limit refers only to the removal of the vehicle from the State and not the submission of claims.**
- You should use form VRTER1 or VRTER1A as appropriate if you are a business (including an Authorised Traders).
- It is essential that we can clearly identify the vehicle details. You should complete the form by **typing** in the details.
- When completed please print, sign and date.
- This claim form, along with the supporting documents, sent via MyEnquiries to the Central Repayments Office or via post to:
**Office of the Revenue Commissioners, Central Repayments Office, Sarsfield House, Francis Street,
Limerick, V94 R972**

Vehicle Details (* mandatory field)			The VIN is a Key Identifier - it is essential that it is entered correctly and is clearly identifiable on at least one of the supporting documents submitted.
Irish Vehicle Registration No. *	Make *	Model *	
VIN (Vehicle Identification No. or Chassis No.) *			
Details of Claimant (* mandatory field)			<ul style="list-style-type: none"> • The Claimant Name and Address. • Where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended). • Enter your "PPSN" or, where registered, your VAT Number. • Enter your Tax Type, e.g. "PAYE", "VAT", "Income Tax" etc.
First Name *	Surname *		
Full Address *			
Contact Telephone No. *	Email Address *		
Revenue Customer No. *	Tax Type (PAYE etc.) *		
Removal or Export Details (* mandatory field)			You must include the NCTS Vehicle Export Examination Declaration and Vehicle Export Examination Receipt.
NCTS Export Examination Date * <small>DD/MM/YYYY</small>	Country to which the vehicle has been removed / exported *	Date of Removal* <small>DD/MM/YYYY</small>	
EU ONLY: New Registration details			Only complete where the vehicle has been removed to another EU Member State and registered there.
New EU Registration No.	EU Country of Registration	Supporting Documentation	
OUTSIDE EU ONLY : Vehicle Exported outside the EU			Only complete where the vehicle has been exported to a country outside the EU.
Supporting Documentation	New Registration No. (if available)		

Please refer overleaf for more information on Supporting Documentation

DECLARATION	
<ul style="list-style-type: none"> • I declare that the vehicle detailed above was presented at an NCTS Centre for Export Repayment Examination and was removed from the State within 30 days of this examination. • I declare that all other details are correct and true to the best of my knowledge. • I understand that where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended). 	
Name (Block Letters):	
Signed: Date:	

It is an offence to make a false declaration for the purposes of obtaining repayment of tax

