

Licence Reference:
Tax No.:

IMPORTANT NOTICE

Conditions Attached to the Holding of a Mineral Oil Trader's Licence.

With effect from the 1st July, 2011, the Revenue Commissioners (Revenue), under the provisions of Section 101 of the Finance Act, 1999, are introducing conditions, detailed below, to which all holders of Mineral Oil Trader's Licences must comply.

Licence holders should ensure that they are in compliance with these conditions and then sign and date the Declaration below which should be returned to the Collector-General in the prepaid envelope provided along with your completed payslip on or by the 1st July 2011. In the event that you renew your Excise Licence on-line using ROS, this declaration must be signed and returned to The Collector-General, Sarsfield House, Francis Street, PO Box 413, Limerick (FREEPOST) on or by the 1st July 2011.

1. The premises in respect of which the person/entity holds a Mineral Oil Licence must be secure and suitable for the sale, keeping for sale, delivery or keeping for delivery of mineral oil, to the satisfaction of Revenue.
2. The mineral oil trader shall provide safe and secure means of access for Revenue Officers to all parts of the premises.
3. All fuel dispensed at the premises must be dispensed using fuel pumps and meters that accurately measure and record the volume of fuel dispensed.
4. Except where otherwise allowed by Revenue, the records required to be kept under Part 6 of the Mineral Oil Regulations, 2001 (S.I. No. 442 of 2001), must be maintained at the premises and must be available for examination by Revenue at all reasonable times.
5. The mineral oil trader must produce all records required to be kept under Part 6 of the Mineral Oil Regulations, 2001 (S.I. No. 442 of 2001) when required by a Revenue Officer.
6. The mineral oil trader must produce a copy of each movement document that is, in accordance with regulation 31 of the Mineral Oil Regulations 2001, given to the person taking delivery of mineral oil at the premises concerned when required by a Revenue Officer.
7. Any requirement of mineral oil tax law, including such requirement prescribed in Mineral Oil Tax Regulations, for the sale, keeping for sale, delivery or keeping for delivery is, where applicable, a condition attaching to the mineral oil trader's licence.

Licence holders should be aware that failure to comply with these conditions may result in further action by Revenue. Such actions may include revocation of the licence. In the case of subsequent unlicensed trading, this may include prosecution and possible seizure of product.

The Revenue Commissioners reserve the right to vary or amend these conditions.

DECLARATION:

I declare that all of the above conditions are being met in respect of the premises specified on the attached Notice.

Signature: _____

Date: _____

Name: _____
(In Block Capitals)

Licence Reference No: _____
(Or Tax Registration Number)

Position: _____

Tel No: _____

Licence Holder/Director/Secretary etc.