

Form 54 Claims

Income Tax - Repayment Claim for the year 2011

(Incorporating Form 54D - Claim for Repayment of Deposit Interest Retention Tax for the year 2011)



Remember to quote this number in all correspondence or when calling at your Revenue Office

Your PPS Number

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Name and address

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Return address

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Locating Your PPS Number

If you have misplaced or forgotten your PPS number, please note that it can be found on any documentation you may have received from the Department of Social Protection, e.g. Social Services Card, Drugs Payment Card or European Health Insurance Card, or from the Revenue Commissioners or your employer, e.g. Tax Credit Certificate, P60 or P45.

If you have completed Declaration form(s) to claim DIRT Exempt status in relation to DIRT-free deposit account(s) in 2011 insert in the box

Use any envelope and write "Freepost" above the Return Address. You do not need to attach a stamp.

Notes

1. This form should be used to claim a repayment of income tax deducted from income at source (e.g. annuities, covenants, deposit interest retention tax (DIRT), dividend withholding tax (DWT), etc.). If you need any help in completing the form you should contact your Revenue office.
2. If you have already made a claim for the year ended 31 December 2011 there is no need to return this form.
3. This form may be used by
 - an individual,
 - a person acting under the authority of an individual (tax adviser, etc.),
 - an executor or administrator of a deceased individual (in finalising pre-death tax affairs), or
 - a committee, guardian, trustee, etc. of a minor (child under 18) or an incapacitated person.

Where the return is made on behalf of another (e.g. as agent, guardian, trustee, etc.) state the capacity on the DECLARATION below.

4. You can claim a refund of Deposit Interest Retention Tax (DIRT) if you and/or your spouse or civil partner were either:
 - aged 65 years or over before 1 January 2012, or
 - if under 65, permanently incapacitated by mental or physical infirmity from maintaining yourself,and you were exempt from tax or your tax credits/reliefs exceeded your income in the year 2011.

Exemption Limits: You are exempt from tax for the year 2011 if you are **65 years of age or over** and if your total income (i.e. gross income less certain deductions) is below the following amounts:

Single, Widowed or a Surviving Civil Partner	€18,000
Married Couple or Civil Partners (Combined Income)	€36,000

These limits are increased by €575 each for the first and second dependent child and €830 for each subsequent dependent child. Where income is not greatly above the exemption limit marginal relief may apply. For 2011 the marginal relief tax rate only applies to persons 65 years of age or over.

5. This form is suitable for persons **under 65 years of age** where their tax liability is covered by their personal tax credits.
6. If you have completed Declaration form(s) in relation to DIRT-free deposit account(s) in 2011 you may be entitled to a refund of DIRT deducted in the period 1 January 2011 to the date your account(s) became DIRT-free account(s).

YOU MUST SIGN THIS DECLARATION

I DECLARE that, to the best of my knowledge and belief, this form contains a correct return in accordance with the provisions of the Taxes Consolidation Act 1997 of all the sources of my income and the amount of income derived from each source in the year 2011, and all disposals of chargeable assets in the year 2011.

I DECLARE that, to the best of my knowledge and belief, all the particulars given as regards tax credits and reliefs claimed and as regards outgoings are correctly stated.

Signature

Date (DD/MM/YYYY) / /

Address

Telephone

Capacity in which the return is made (see Note 3 above)

for

If the claim is on behalf of a minor, state minor's date of birth (DD/MM/YYYY)

 / /

Statement of Income for the year 2011

INCOME		
Describe each source of income in detail, for example: Old Age Contributory Pension, Illness/Jobseekers Benefit, Foreign Pensions (e.g. UK DHSS Pension, US Pension), Annuity/Covenant, Deposit Interest, Rents (excluding rents eligible for "Rent-a-Room Relief"), Farming, Fees, Maintenance Payments (under enforceable arrangements), etc. and attach certificates or vouchers of tax deducted where applicable, e.g. certificates of Deposit Interest Retention Tax, Form R185, dividend counterfoils, etc. as appropriate. If married or in a civil partnership and jointly assessed, include the income of both yourself and your spouse or civil partner and specify whether the source applies to "Self", "Spouse" or "Civil Partner".	Gross Income before tax. (For distributions show the total of the distribution and the dividend withholding tax.) €	Tax deducted or dividend withholding tax as appropriate €
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
<i>Ensure you attach DIRT certificates, Form R185, dividend counterfoils, etc., as appropriate.</i>	TOTAL	

Claim for Tax Credits for the year 2011

Personal Tax Credit

Insert in the appropriate box to indicate for 2011 if you were:

Single Married Widowed Married but living apart Divorced
 In a Civil Partnership A Surviving Civil Partner In a Civil Partnership but living apart A Former Civil Partner

If married or in a civil partnership, state spouse's or civil partner's name (if living with you or maintained by you)

Date of marriage or civil partnership, if after 31 December 2010 (DD/MM/YYYY)

 / /

If widowed or a surviving civil partner, state date of spouse's or civil partner's death (DD/MM/YYYY)

 / /

If separated, divorced or in a civil partnership which has been dissolved, state date of separation, divorce or dissolution of the civil partnership (DD/MM/YYYY)

 / /

Increased Exemption/Dependent Children

(see Note 4 on page 1)

State number of Dependent Children

Permanently Incapacitated

Insert in the box(es) to indicate for 2011 if you and/or your spouse or civil partner were Permanently Incapacitated (if this is your first claim under this heading attach a medical certificate outlining the nature and extent of your incapacity)

SELF

SPOUSE or CIVIL PARTNER

Age Tax Credit

If either you or your spouse or civil partner were born before 1 January 1947 state date of birth (DD/MM/YYYY)

 / /

Rent-a-Room Relief Scheme

Rent-a-Room Relief may be due where a room (or rooms) in your sole or main residence is (are) let as residential accommodation and the gross income arising does not exceed €10,000 in the year 2011.

If you are due Rent-a-Room Relief state the amount of gross rental income received in the year 2011

SELF

SPOUSE or CIVIL PARTNER

Do not include this amount in any rental income figure on page 2.

Childcare Services

An exemption may be claimed in respect of **Childcare Services** where the income received in 2011 does not exceed €15,000, and certain conditions are met.

Income received for Childcare Services before expenses (Section 216C TCA 1997)

SELF

SPOUSE or CIVIL PARTNER

Insert in the box if you wish to claim an exemption for Childcare Services income

Charges, etc. on Income (Annuities, Maintenance Payments, Covenants, etc.) or Rent Payable to a Non-Resident

Type of payment

Insert in the box if tax deducted by you

To whom paid (Name & Address)

Relationship, if any, to you

Gross Amount Paid (before deduction of tax, if applicable)

Other Tax Credits/Reliefs for the year 2011

If you wish to claim any other tax credit(s)/relief(s) listed below insert the description of the tax credit/relief and the amount being claimed in the box below and attach any supporting document as required.

Non-reimbursed Health Expenses (Attach completed Form Med 1)

One-Parent Family Tax Credit

Rent paid for private residential accommodation (Attach completed Form Rent 1)

Home Carer Tax Credit

Tax Relief for Service Charges

Widowed Person or Surviving Civil Partner Tax Credit

Dependence on the services of your son or daughter by reason of old age or illness of yourself or your spouse or civil partner

Blind Person's Tax Credit

Permanent Health Benefit

Dependent Relative Tax Credit

Retirement Annuity Contract (RAC)

Incapacitated Person - Relief for Employing a Carer

Personal Retirement Savings Account (PRSA)

Tuition Fees

Incapacitated Child Tax Credit

Main residence loan interest where Tax Relief at Source (TRS) has **not** been granted

Capital Gains

Capital Gains for the year 1 January 2011 - 31 December 2011

If you or your spouse or civil partner disposed of any chargeable assets in the year 2011 give the following information:

1. Description of Asset (see Note 1 below)	SELF	SPOUSE or CIVIL PARTNER
	<input type="text"/>	<input type="text"/>
2. Sale proceeds	€ <input type="text"/>	€ <input type="text"/>
3. Insert <input checked="" type="checkbox"/> in the box if asset was your Principal Private Residence	<input type="checkbox"/>	<input type="checkbox"/>
4. Insert <input checked="" type="checkbox"/> in the box if you are claiming full relief from Capital Gains Tax on the disposal of a Principal Private Residence	<input type="checkbox"/>	<input type="checkbox"/>

Capital Gains Notes:

1. If the chargeable asset was not your Principal Private Residence, for example if you or your spouse or civil partner disposed of land or shares during the year, and a chargeable gain arose you should complete **Form CG1** (see Note 2 below).
2. Form CG1 together with information leaflets CGT1 - *Guide to Capital Gains Tax* and CGT 2 - *Capital Gains Tax - A Summary of the Main Features* are available on Revenue's website www.revenue.ie, from Revenue's Forms & Leaflets service by phoning LoCall 1890 306 706 or + 353 1 702 30 50.

Please note that the rates charged for the use of 1890 (LoCall) numbers may vary among different service providers.

4-Year Time Limit

4-year time limit: A claim for tax relief must be made within four years after the end of the tax year to which the claim relates.

Bank Details

Please supply your bank account details to enable Revenue to transfer your repayment to your Irish bank account.
(It is not possible to make a refund directly to a foreign bank account).

Sort Code Account Number

Note: Any subsequent Revenue refunds will be made to this bank account unless otherwise notified.

Civil Penalties/Criminal Prosecution

Tax law provides for both civil penalties and criminal sanctions for the failure to make a return, the making of a false return, facilitating the making of a false return, or claiming tax credits, allowances or reliefs which are not due. In the event of a criminal prosecution, a person convicted on indictment of an offence may be liable to a fine not exceeding €126,970 and/or to a fine of up to double the difference between the declared tax due and the tax ultimately found to be due and/or to imprisonment.

For Official Use Only

Calculation of Tax Repayment