

Direct Debit for Current Taxes CG7

Write to: **Direct Debit Unit, Collector General, Sarsfield House, Limerick.**

Originator's number: **300729**

Instruction to Collector General

1. Amount of Direct Debit to be deducted each month for PAYE /PRSI € _____

VAT € _____

2. Registered Name _____

3. Registration numbers

PAYE/PRSI

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VAT

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Bank/Building Society Account Details

4. Bank _____ 5. Branch _____

6. Name & address of Account Holder _____

7. Current Account Number

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8. Sort Code

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I instruct the bank to pay direct debits from my account at the request of the Collector General.

- The Collector General may vary the amounts debited at my request.
- I/We will inform the Collector General in writing if I wish to cancel the instruction.
- I/We understand that if any direct debit is paid which breaks the terms of the instruction, the bank will make a refund, if appropriate.

Signature 1 _____ Date _____

Signature 2 (if joint account) _____ Date _____

Contact Name _____

Phone number _____ Email address _____

The Direct Debit Guarantee

- This is a guarantee provided by your Bank as a member of the Direct Debit Scheme, in which Banks and Originators of Direct Debit participate.
- If you authorise payment by Direct Debit, then
 - your Direct Debit Originator will notify you in advance of the amounts to be debited to your account
 - your Bank will accept and pay such debits, provided that your account has sufficient available funds.
- If it is established that an unauthorised Direct Debit was charged to your account, you are guaranteed an immediate refund by your Bank of the amount so charged where you notify your bank without undue delay on becoming aware of the unauthorised Direct Debit, and in any event no later than 13 months after the date of debiting of such Direct Debit to your account.
- You are entitled to request a refund of any Variable Direct Debit the amount of which exceeded what you could have reasonably expected, subject to you so requesting your Bank within a period of 8 weeks from the date of debiting of such Direct Debit to your account.
- You can instruct your Bank to refuse a Direct Debit payment by writing in good time to your Bank.
- You can cancel the Direct Debit Instruction in good time by writing to your Bank.