



APPLICATION TO RESERVE A VEHICLE REGISTRATION NUMBER

The completed application should be sent to:-

THE CENTRAL VEHICLE OFFICE, REVENUE COMMISSIONERS, ROSSLARE HARBOUR, CO. WEXFORD.

Please note:-

- The applicant name must be that of the person or the legally accountable entity by whom the vehicle will be kept. A trading name, which is not the name of a legally accountable entity, is not acceptable.
- The registration number must correspond with the place (licensing authority area) at which the applicant, at the time of registration, will be ordinarily resident.
- Payers should note well that the fee, in the event that the reservation is no longer required, will be refundable only in exceptional circumstances and only on foot of a request for cancellation made by the applicant named below; payers should also note that a reserved number may be assigned at the request of the named applicant without the payer's permission.
- The fee of €1,000 (cheque/bank-draft/postal-order payable to *Collector, Customs and Excise*) should be enclosed with this form.

Further information on how to reserve a registration number is available in a leaflet at www.revenue.ie.

APPLICANT DETAILS [the owner of the vehicle]	PAYER DETAILS [if different from applicant]
Name _____	Name _____
Address _____ _____	Address _____ _____
TAX No. (PPSN/VAT/TAN) _____	TAX No. (PPSN/VAT/TAN) _____
Tel. Nos. _____	Tel. Nos. _____

I wish to reserve the following registration number for assignment to a vehicle owned by the above named applicant:-

[YEAR]
[AREA]
[NUMBER]

- -

I enclose Cheque/Bank-Draft/Postal-Order (*delete as appropriate*) for €1,000. I understand that a reserved registration number can only be assigned to a vehicle when it has been reached in the normal sequence and that it may not be displayed on a vehicle before it has been formally assigned by Revenue following the presentation and acceptance of a completed declaration for registration. I understand that the fee, in the event that the reservation is no longer required, will not be refundable in the normal course.

Signature:- Date...../...../.....
 Name, & position
 if signing on behalf of company:-

FOR CENTRAL VEHICLE OFFICE USE ONLY

Application has been recorded in: - APP DRW INTLS&DATE.....

Receipt number

Notice of reservation and receipt number have been issued INTLS&DATE.....