## How to update the security questions on ROS

Log into ROS as the ROS Administrator and click on the "Profile" tab.

Revenue	WY SERVICES	NEVENUE NECORD	PROFILES	WORK IN PROGRESS	ADMIN SERVICES		NGLISH ROSHELP EXIT
		-		÷ •		Tax Okratan	ce issued
My Frequent	ly Used Service	5				Add a service 🕁	~
MyEnquiries							

Scroll down the page to the "Security Questions" section and click on "Update Security Questions".

Secondary Email Addresses	What is this used for?	
Show		
Save Changes	Cancel	
Security Question	s	
Last Updated		
Wed 17 Nov 2021		
Update Security Questions		
Official and Busine Update Official or Business A	ess Address	

You will then be presented with the security questions.

Security Question	IS				
Your email address a use this facility.	nd mobile number must	be kept up to d	late in the ROS Profile	tab to	
Please select five sec The * symbol beside Why are security que	urity questions below an a field denotes that this stions required?	d provide an ar field is require	nswer for each questio :d	n.	
Question 1 *					
What is the la	st name of your chi	ildhood c 🗸			
Answer 1 *					
Question 2 *					
What is the na	me of your first em	nployer? 🗸			
Answer 2 *					
Question 3 *					

If the questions were answered before, the previously selected questions will be showing but not the answers.

You can type in new answers to the previously selected questions, or change the questions by clicking on the drop down arrow on the top right hand side of the questions.

1	Question 1 *
	What is the last name of your childhood c 🗸
	Select a question When is your mother's date of birth (DD/MM/YYYY)?

Questions that you have answered appear in grey.

Once you have updated the questions/answers, click on "**Submi**t" at the bottom of the page.

Enter your ROS Password and click on "Sign & Submit" to save the changes.