PAYE Modernisation
PSDA Summary Findings
20th June 2018
Agenda

- PIT Update
- Documentation update
- Technical Workshop
- View Payroll Screens
- List of Employees update
- Legislation update
- PSDA actions
PIT Update
PIT Support

Issue: Tickets closed when it’s a known issues and no/little detail when it will be resolved.
Answer: Known issues list is under review. The revised version of the list will contain a column with an expected fix time frame. Likely to specify the release not a specific date.

Issue: “Key” issues blocking PSDA testing
Answer: Items should be flagged to us so we can prioritise them in releases.
PIT Release Schedule

**Issue:** Is this the entire schedule and how will the PSDA know about them.

**Answer:** Yes this is the entire schedule, apart from unforeseen issues and bug fixes not known at this time. Email and helpdesk notices will be issued when releases are completed. Any additional or interim release not included here Revenue will give prior notification.

**Issue:** June 27th Release

**Answer:** This is an interim release for the items that didn’t make it into the June 19th release.

**Issue:** Agent Access

**Answer:** Updating services to allow agent testing and the PIT mock data generation to create mock agents and certs.
PIT Release Schedule

**Issue:** Priority of Release Content
**Answer:** Priority is set based on its effect on PIT testing, there is no REST vs SOAP priority.

**Issue:** File Size Limit Testing in PIT
**Answer:** It is expected to be the firewall that will dictate this. Documentation for the Response to be provided. It will follow the format of the other HTTP response codes. It results in a complete rejection of the submission. This is a quality of service measure. 10MB limit applies to compressed files also.
PIT Release Schedule

**Issue:** Agent Access
**Answer:** Updating services to allow agent testing and the PIT mock data generation to create mock agents and certs

**Issue:** Creating new employment ID for mock data, will it be accepted?
**Answer:** The payroll submission will be accepted. However a new employment will not be created in the PIT environment and a new RPN will not be created.

**Issue:** PPSN Leading Zeros
**Answer:** High Priority for the PSDA. Should return version they expect without leading zeros.
PIT Release Schedule

**Issue:** Original submission has invalid line items, response doesn’t have summary values.

**Answer:** Issue to be reviewed

**Issue:** Submission mix of valid & invalid?

**Answer:** Valid items will be processed, invalid will be rejected. Summary totals & errors will be returned.
Documentation Update
Documentation Update

**Issue:** Sample Code SOAP

**Answer:** Gists Published. SOAP sample code is planned. There are some SOAP samples for other revenue services which may be outdated. These examples need to be updated for PMOD Services.

**Issue:** Sample Code REST

**Answer:** Published gist are in java and javascript.
Documentation Update

Issue: Signature Building Samples
Answer: Sample code published on the documentation page. These specifically are on the second page of gists on github (the “Older” button at the end of the page)

Issue: Workshop Slides
Answer: Slides were published on the documentation page yesterday.

Issue: Gist's Come with Disclaimer
Answer: We are not in a position to support them and are for informational purposes to help in development. They are accurate at the time of publication.
Documentation Update

**Issue:** Going Live EmploymentID in RPN

**Answer:** Upon going live the EmploymentID will only be returned in RPNs for dual employments (if provided by the Employer in the list of Employees). When the first payroll submission is submitted by Employers, this will result in the RPNs being updated with the provided EmploymentIDs.

**Issue:** Payslip Change

**Answer:** Only changed in documentation and not technical data.
Technical Workshop
Technical Workshop

**Issue:** Signatures Walkthrough

**Answer:** Covered what had to be included in the signature currently in PIT and what would be required after the June 19th PIT code release. Also emphasised importance of ordering of fields within signature.

**Issue:** Request for cert to replicate signing example.

**Answer:** This is still under consideration, looking into possibility of disabled cert. The cert used in the example may be used elsewhere for internal testing and would need to be replaced/decoupled. Alternatively creating new examples would require effort and something else would be deprioritised as a result. The overall time required for this needs to be taken into account when deciding the priority.
Technical Workshop

**Issue:** Signatures Road Block

**Answer:** This is a blocking issue until resolved. The additional gists, documentation and presentation should ease some of this.

Otherwise the helpdesk can assist.
View Payroll
View Payroll

**Issue:** Data Items Purpose

**Answer:** The documentation outlines the purpose of each data item.

**Issue:** Verify items/values submitted (e.g. pension values)

**Answer:** The employer should keep records of their own in relation to their submissions to Revenue. Revenue is not a backup data source for the employer’s records and submissions.
**View Payroll**

**Issue:** Replacement for P45 used by DEASP

**Answer:** DEASP will have access to cessations details.

**Issue:** How will invalid submissions be presented on ROS screens?

**Answer:** This is will be on the submission level screen as shown on the next slide.

A warning will be shown on the payroll level screen. Errors will remain on a given submission screen as they are for that particular submission and will not be updated based on subsequent submissions.

This is important to remember in the case of shared access to the screens or in auditing.

The answer screen at the time of submission will state how many were processed and how many were invalid (and not processed).
**View Payroll**

**Issue:** No/Unlinked PPSN Payroll Submission

**Answer:** Employer Reference Number should be a fixed number that will not change. It should be unique and specific to that employee. When the PPSN is obtained the submission should include both ER and PPSN in order for Revenue to link the previous submissions to the individual. Designed based on PSDA discussions.

**Issue:** No PPSN Tax Rate

**Answer:** Same as current process. Emergency Tax.
List of Employees Update
List of Employees Update

Issue: Hard date for closure List of Employees
Answer: October 31st

Issue: When will they be notified
Answer: Banner will display when it’s relevant to them specifically.

Issue: Detail guidance content
Answer: Tax & Duty Manual with step by step guidance for employers will be published shortly. This document also outlines who should and shouldn’t be included.

Issue: Stakeholder Meeting Slides
Answer: Will be released this week.
List of Employees Update

**Issue:** Employees not made leavers in employer’s software

**Answer:** If they are included on the list they will not be ceased. This is the employer’s responsibility. See comment on action item.

**Issue:** Re-Submission

**Answer:** Tolerances will reject files which are significantly out of line with Revenue’s data. Re-Submission is only available for rejects (unprocessed) files. See comment on action item.

**Issue:** Tolerances Calculation

**Answer:** This is based on Revenue’s current data. If commencing and cessation processes are being followed there should be fewer instances of large discrepancies.
List of Employees Update

Issue: Another Submission Later Date
Answer: Data Alignment is a once off process. Employers should ensure they are following the correct procedures to commence and cease staff to ensure the data remains aligned ahead of Jan 2019.

Issue: EmploymentID Storage/Update
Answer: The employment ID is only required and stored for Dual Employments

Issue: Dual Employments Credits Splitting
Answer: Where is the X/T PPSN we leave the credit split as it is.
List of Employees Update

Issue: Dual Employments Duplication
Answer: They should have the X/T character where the dual employment is registered as such with Revenue. Cases of internal dual employments should be handled the same way as currently dealt with for P35L.

Issue: Bulk RPN Employment IDs
Answer: Dual Employments will have the Employment IDs returned.

Issue: Employers Updating from P2C
Answer: Employers need to ensure that they are updating their records based on the P2Cs issued. This is important for W number updates.
List of Employees Update

**Issue:** Orphaned PPSN

**Answer:** You cannot submit no PPSN to the list of employees. Legally required to hold PPSN of employees.
PSDA Action Log
## Sample Code

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Contact</th>
<th>Start Date</th>
<th>End Date</th>
<th>Status</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sample Code to demo integration with Web Services</td>
<td>Conor McDonough</td>
<td>26/03/2018</td>
<td>31/05/2018</td>
<td>Pending</td>
<td>Still under review – REST complete SOAP Pending</td>
</tr>
<tr>
<td>4</td>
<td>Revenue to provide reconciliation examples</td>
<td>Conor McDonough</td>
<td>01/02/2018</td>
<td>30/04/2018</td>
<td>Complete</td>
<td>Published 24/05/2018</td>
</tr>
<tr>
<td>5</td>
<td>Revenue to produce a publish an FAQ</td>
<td>Ruth Kennedy</td>
<td>14/12/2017</td>
<td>31/05/2018</td>
<td>Pending</td>
<td>Will be published as Known Issues. Which is to be updated.</td>
</tr>
<tr>
<td>7</td>
<td>Revenue to indicate and publish targets for incident resolutions</td>
<td>Ruth Kennedy</td>
<td>06/03/2017</td>
<td>31/05/2018</td>
<td>Pending</td>
<td>Review of resolution times and internal processes.</td>
</tr>
<tr>
<td>10</td>
<td>Session recordings</td>
<td>Gavin Elsted</td>
<td>01/03/2018</td>
<td></td>
<td>Pending</td>
<td>Revenue sourcing Skype for Business and this should resolve the problem. Await commissioning date. Work in Progress</td>
</tr>
<tr>
<td>11</td>
<td>Revenue to consider presenting these to screen as ingesting a XML file from Revenue to Payroll is not an option</td>
<td>Ruth Kennedy</td>
<td>28/03/2018</td>
<td>30/04/2018</td>
<td>Complete</td>
<td>Presented at today’s workshop</td>
</tr>
<tr>
<td>12</td>
<td>Query from Mark R re date not required</td>
<td>Conor McDonough</td>
<td>28/03/2018</td>
<td>30/04/2018</td>
<td>Pending</td>
<td>Date validation will be consistent across SOAP and REST. Expected July Release.</td>
</tr>
<tr>
<td>13</td>
<td>Sample code to be provided for digital signing</td>
<td>Conor McDonough</td>
<td>28/03/2018</td>
<td>30/04/2018</td>
<td>Pending</td>
<td>Rest sample Code provided 15/06</td>
</tr>
<tr>
<td>15</td>
<td>HMRC has a limit of no more than 200 requests from same UP in 5 secs. Wil there be a Revenue limit in Live?</td>
<td>Conor McDonough</td>
<td>28/03/2018</td>
<td>30/04/2018</td>
<td>Pending</td>
<td>Under review my Revenue’s networks team. Feedback to follow.</td>
</tr>
<tr>
<td>17</td>
<td>Conan to revert re potential limit for number of RPNs returned from Revenue</td>
<td>Conor McDonough</td>
<td>18/04/2018</td>
<td>30/04/2018</td>
<td>Pending</td>
<td>10 MB limit – Number of RPNs will vary depending on fields populated. Compressed Response will be possible.</td>
</tr>
</tbody>
</table>
### Actions

<table>
<thead>
<tr>
<th>Action Description</th>
<th>Responsible Person</th>
<th>Start Date</th>
<th>End Date</th>
<th>Status</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will be available in PIT2 from Jul 3rd. Conor to indicate compression standard to be used</td>
<td>Conor McDonough</td>
<td>18/04/2018</td>
<td>09/05/2018</td>
<td>Pending</td>
<td>In progress - Docs to be updated.</td>
</tr>
<tr>
<td>Agent access, Return Reconciliation Service</td>
<td>Conor McDonough</td>
<td>18/04/2018</td>
<td>03/07/2018</td>
<td>Pending</td>
<td>In progress – June 27th expected interim release.</td>
</tr>
<tr>
<td>Accepting inbound compressed REST, outbound compressed REST, Lookup RPN by range</td>
<td>Conor McDonough</td>
<td>18/04/2018</td>
<td>03/08/2018</td>
<td>Pending</td>
<td>In progress – July 17th expected release.</td>
</tr>
<tr>
<td>Value should be actual cut-offs as supplied on the current P2C file</td>
<td>Ruth Kennedy</td>
<td>02/05/2018</td>
<td>31/05/2018</td>
<td>Pending</td>
<td>Will include in bug fix</td>
</tr>
<tr>
<td>ASC to be categorised as RAC on PAYE Mod and remitted?</td>
<td>Ruth Kennedy</td>
<td>02/05/2018</td>
<td>31/05/2018</td>
<td>Complete</td>
<td>Deliver 19/06</td>
</tr>
<tr>
<td>Revenue to validate divisor and rounding method and illustrate via example</td>
<td>Ruth Kennedy</td>
<td>02/05/2018</td>
<td>31/05/2018</td>
<td>Pending</td>
<td>Expanding draft based on feedback from Seán</td>
</tr>
<tr>
<td>Version discrepancies resulting from publication of latest round of documents</td>
<td>Conor McDonough</td>
<td>02/05/2018</td>
<td>09/05/2018</td>
<td>Pending</td>
<td>In Progress Web date stamp fixed.</td>
</tr>
<tr>
<td>It has been noticed that PPSNs are being supplied from Revenue with leading 0s so 1234567T is supplied incorrectly as 01234567T. This needs to be fixed and all key fields should be supplied verbatim from Revenue</td>
<td>Conor McDonough</td>
<td>02/05/2018</td>
<td>09/05/2018</td>
<td>Pending</td>
<td>In progress PSDA High Priority</td>
</tr>
<tr>
<td>Revenue to draft and publish a guide</td>
<td>Conor McDonough</td>
<td>09/05/2018</td>
<td>31/05/2018</td>
<td>Complete</td>
<td>Workshop Published 19/06</td>
</tr>
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</table>
## Actions

<table>
<thead>
<tr>
<th>Inconsistent error messages</th>
<th>Inconsistent error messages displayed</th>
<th>Revenue</th>
<th>09/05/2018</th>
<th>15/05/2018</th>
<th>Complete</th>
<th>Released 19/06 Doc to be reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screenshots of manual upload error messages and screens</td>
<td>Wayne to supply screenshots</td>
<td>Revenue</td>
<td>09/05/2018</td>
<td>31/05/2018</td>
<td>Complete</td>
<td>Presented 20/06</td>
</tr>
<tr>
<td>Manual Submissions</td>
<td>Manual submission by employer following an automatic submission but using the same Payroll Run Reference will cause problems with reconciliation. Can the manual submission auto generate a Payroll Run Reference?</td>
<td>Revenue</td>
<td>14/05/2018</td>
<td>31/05/2018</td>
<td>Complete</td>
<td>Manual keying will auto generate a payroll run reference number</td>
</tr>
<tr>
<td>PRSI Exemption Status (RPN)</td>
<td>Assumed to be for information purposes only as no reason or date supplied. Please confirm. Potential conflict if exemption status received on RPN but no E101 Cert received by Employer</td>
<td>Revenue</td>
<td>14/05/2018</td>
<td>31/05/2018</td>
<td>Pending</td>
<td>Will discuss with DEASP and confirm. Will include in guidance.</td>
</tr>
<tr>
<td>Connectivity Webex</td>
<td>Request for Webex for any suppliers who may wish to discuss connectivity, coding, testing, certs etc.</td>
<td>Revenue</td>
<td>20/05/2018</td>
<td>31/05/2018</td>
<td>Complete</td>
<td>Session held on 14/06</td>
</tr>
<tr>
<td>#</td>
<td>Description</td>
<td>Responsible</td>
<td>Date Started</td>
<td>Date Completed</td>
<td>Status</td>
<td>Notes</td>
</tr>
<tr>
<td>----</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------------</td>
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<td>----------------</td>
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<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>37</td>
<td>Conor/Brian to provide details in relation to Agent access to the Run Environment Environment (Digital Cert reqs etc.)</td>
<td>Revenue</td>
<td>30/05/2018</td>
<td>14/06/2018</td>
<td>Complete</td>
<td>Agent access will be available assume same as Live.</td>
</tr>
<tr>
<td>38</td>
<td>Revenue to supply a checklist for employers registered to take part in running. How to obtain cert, register with Helpdesk etc.</td>
<td>Brian</td>
<td>30/05/2018</td>
<td>14/06/2018</td>
<td>Pending</td>
<td>In progress</td>
</tr>
<tr>
<td>39</td>
<td>Issue guide with respect to including ER number on the RPN Lookup</td>
<td>Ruth Kennedy</td>
<td>30/05/2018</td>
<td>14/06/2018</td>
<td>Complete</td>
<td>Discussed in detail in PSDA Meeting.</td>
</tr>
<tr>
<td>40</td>
<td>Web Services Integration Guide to be updated for Compression GZIP</td>
<td>Conor McDonough</td>
<td>30/05/2018</td>
<td>14/06/2018</td>
<td>Pending</td>
<td>Update will be provided ahead of July release</td>
</tr>
<tr>
<td>41</td>
<td>Request to allow resubmissions as some employers will wish to resubmit due to changing employment ids for example</td>
<td>Conor McDonough</td>
<td>30/05/2018</td>
<td>14/06/2018</td>
<td>Complete</td>
<td>Employees lists submissions cannot be re-submitted once processed</td>
</tr>
<tr>
<td>42</td>
<td>Query re action on Revenue side when they receive details of an employee who they didn't think was registered to the employer. Discovered that some hourly paid people have not been made leavers, just no hours going through but they are genuine leavers so employer needs to resubmit EE list</td>
<td>Ruth Kennedy</td>
<td>30/05/2018</td>
<td>14/06/2018</td>
<td>Complete</td>
<td>If an employee is on the list but not on Revenue records, the employment will be commenced. If the employee is not on the list but on Revenue records, the employment will be ceased. What is the issue with hourly paid employees?</td>
</tr>
</tbody>
</table>
## Actions

<table>
<thead>
<tr>
<th>Issue</th>
<th>Description</th>
<th>Responsible</th>
<th>Start Date</th>
<th>End Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Returns Reconciliation from // Run Environment</td>
<td>Is it possible that client testers may see confidential information if they make requests via the returns reconciliation</td>
<td>Conor McDonough</td>
<td>30/05/2018</td>
<td>14/06/2018</td>
<td>Complete</td>
</tr>
<tr>
<td>Copy of Slides from Connectivity Workshop</td>
<td>Request to revert Live to V14 until developers have time to release s/w patches to make the V15 changes. PIT environments have not been updated it appears</td>
<td>Ruth Kennedy</td>
<td>19/06/2018</td>
<td>25/06/2018</td>
<td>Pending</td>
</tr>
<tr>
<td>ROS P35 V15 Release</td>
<td>The definition of Director has changed on the latest spec. Was 0 for non-proprietary/other employees and 1 for proprietary director TO 0 for non-director, 1 for director. Please clarify</td>
<td>Michelle Carroll/Niamh Craven</td>
<td>19/06/2018</td>
<td></td>
<td>Complete</td>
</tr>
</tbody>
</table>

- **Complete** indicates tasks that have been completed.
- **Pending** indicates tasks that are still ongoing.

Testers will only be able to see payroll data that they submitted but will be able to see all RPNs linked to the Certificate.

Investigating solutions as a matter of urgency. Possible relaxing of validations. Not possible to roll back.

Schema has not changed. Explanatory text has changed to simplify based on queries raised – if employee is a director, whether proprietary or non-proprietary, set to 1. All other employees set to 0.
AOB

• Next meeting: 11th July 2018