



Tax Registration Cancellation Notification

TRCN1

Please do not use this form if you are registered to use the Revenue Online Service (ROS) and are the holder of an active ROS Digital Certificate. The Manage Tax Registrations option on the Revenue Online Service (ROS) will allow you to manage the process of cancelling your tax registrations online in a quick and secure manner.

Details of Customer

PPSN / Tax Reference No.

Type of Business / Activity

Name of Customer

Private Address (Incl. Eircode)

Business Address if different to private address (Incl. Eircode)

Phone Number

Mobile Number

Date of cessation
[DD/MM/YYYY]

Reason

Assets and Equipment

State how disposed of
If on hand give details and state current value

Business Premises

State if owned or rented and give details of current position

Tax Type & Tax Registration Numbers to be cancelled

VAT

Income Tax

Employer PAYE/PRSI

Corporation Tax

RCT

Other

↳ Specify

State current means of Livelihood /
Occupation, i.e. Sole Trader /
Rental / Director / PAYE etc.

In the case of a Limited Company, where the business ceased state the current business involvement of each director

Name of Director	PPSN	Current Business Involvement

Information provided by

*Name Date
[DD/MM/YYYY]

Relationship, if any, to Customer (e.g. Agent, family member) Telephone Number

*** mandatory field**

Please submit this form to the Registration Unit appropriate to the Business Address:
(not tax advisor / accountant's address).

Business address	Registration Unit	Contact Details
No Physical Presence in the State	Business Registrations South Office of The Revenue Commissioners P.O. Box 1 Wexford	eMail: regsouth@revenue.ie Tel: 01 738 3630 or from outside Ireland + 353 1 738 3630
Carlow, Clare, Cork, Kerry, Kildare, Kilkenny, Laois, Limerick, Tipperary, Waterford, Wexford, Wicklow.	Business Registrations South Office of The Revenue Commissioners P.O. Box 1 Wexford	eMail: regsouth@revenue.ie Tel: 01 738 3630 or from outside Ireland + 353 1 738 3630
Cavan, Donegal, Galway, Leitrim, Longford, Louth, Mayo, Meath, Monaghan, Offaly, Roscommon, Sligo, Westmeath.	Business Registrations North Office of The Revenue Commissioners P.O. Box 1 Wexford	eMail: regnorth@revenue.ie Tel: 01 738 3630 or from outside Ireland + 353 1 738 3630
Dublin City and County	Dublin Registration Unit Office of The Revenue Commissioners P.O. Box 1 Wexford	eMail: dublinreg@revenue.ie Tel: 01 738 3630 or from outside Ireland + 353 1 738 3630
Associates of existing LCD customers and companies involved in; a) Aircraft Leasing b) Insurance / Re-insurance c) ICAV's (Authorised Funds) d) Debt Securitisation.	Large Cases Division Registration Unit Office of the Revenue Commissioners Ballaugh House 73/79 Lower Mount Street Dublin 2 D02 PX37	eMail: largecasesdiv@revenue.ie Tel: 01 738 3637 or from outside Ireland + 353 1 738 3637

The Revenue Commissioners collect taxes and duties and implement customs controls. Revenue requires customers to provide certain personal data for these purposes and certain other statutory functions as assigned by the Oireachtas. Your personal data may be exchanged with other Government Departments and agencies in certain circumstances where this is provided for by law. Revenue's data protection policy and information on your data protection rights are available on www.revenue.ie.