

**Claim for Repayment of Vehicle Registration Tax by a Business (including an Authorised Person)  
for vehicles permanently removed and re-registered in another EU Member State**



- This Claim Form should be used where the vehicle has been examined by the NCTS and re-registered in another EU Member State. (Please note, the vehicle must be removed from the State within 30 days of the NCTS Export Examination. **The 30 day time limit refers only to the removal of the vehicle from the State and not the submission of claims.**)
- You should use form VRTER2 (non-business) if you are **NOT** a registered business.
- It is essential that we can clearly identify the vehicle details. You should complete the form by **typing** in the details. When completed please print, sign and date.
- This completed claim form, along with the supporting documents, should be sent via MyEnquiries to the Central Repayments Office or via post to: **Office of the Revenue Commissioners, Central Repayments Office, Sarsfield House, Francis Street, Limerick, V94 R972**
- This form has space for 10 vehicles – if you are claiming for more than 10 vehicles, please provide the data on a separate claim form.

Details of Claimant ( * mandatory field)			
Business Name *	Address *	TAN (if you are an Authorised Person) *	Telephone No. *
		VAT Number (in all cases) *	Email address *

Irish Vehicle Registration No.	Make	Model	VIN (Vehicle Identification No. or Chassis No.)	NCTS Export Examination Date	Date of Removal	Country Removed to	New Registration No. (compulsory for removals to another EU Member State)
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		
				DD/MM/YYYY	DD/MM/YYYY		

**Please refer overleaf for more information on Supporting Documentation**

Declaration
<ul style="list-style-type: none"> <li>• I declare that the vehicle(s) detailed above was / were presented at an NCTS Centre for Export Repayment Examination and was / were removed from the State within 30 days of this examination.</li> <li>• I declare that all details are correct and true to the best of my knowledge.</li> <li>• I understand that where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended).</li> </ul> <p>Name (Block Letters): .....</p> <p>Signed: ..... Date: .....</p>

## Bank Details

**Bank Identifier Code (BIC)** (Max. 11 characters)

--	--	--	--	--	--	--	--	--	--	--	--	--

**International Bank Account Number (IBAN)** (Max. 34 characters)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**Name of Account Holder**

--

## Supporting Documents

- The vehicle must be removed from the State within 30 days of the NCTS Export Examination. The following documents are acceptable as proof of permanent removal from the State: Shipping details, Sales invoices, Bill of Lading, Commercial Invoices. The document(s) should show the VIN of the vehicle(s), the type of conveyance, the place, and date of departure and the country of destination. Copies are acceptable. **Please note that the 30 day time limit refers only to the removal of the vehicle from the State and not the submission of claims. Claims should only be forwarded to the Central Repayments Office when all relevant documents have been obtained.**
- **You must include both the NCTS Vehicle Export Examination Declaration and the NCTS Vehicle Export Examination Receipt.**
- Please also enclose, a copy of the Registration Certificate from the country of re-registration and any official documentation obtained from the Registration Authority in the country of the new registration, showing the VIN, the date of registration, the Irish registration number, and the new registration number.
- **The onus is on you to prove that you meet the requirements of the Scheme.**  
See <https://www.revenue.ie/en/importing-vehicles-duty-free-allowances/guide-to-vrt/export-repayment-scheme/index.aspx>. If the necessary documentary evidence is not furnished, a VRT Repayment cannot be granted.

The Revenue Commissioners collect taxes and duties and implement customs controls. Revenue requires customers to provide certain personal data for these purposes and certain other statutory functions as assigned by the Oireachtas. Your personal data may be exchanged with other Government Departments and agencies in certain circumstances where this is provided for by law. Full details of Revenue’s data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available on our **Privacy** page on [www.revenue.ie](http://www.revenue.ie). Details of this policy are also available in hard copy upon request.

