

## Claim for Repayment of Vehicle Registration Tax by a Private Individual for vehicles permanently removed or exported from the State



- This Claim Form should only be completed where the vehicle has been examined by the NCTS and either:
  - Removed to another EU Member State and re-registered there, OR
  - Exported permanently from the EU.
- You should use form VRTER1 or VRTER1A as appropriate if you are a business (including an Authorised Person).
- It is essential that we can clearly identify the vehicle details. You should complete the form by **typing** in the details.
- When completed please print, sign and date.
- This claim form, along with the supporting documents, should be posted to:  
**The Central Repayments Office, M:TEK II Building, Armagh Road, Monaghan, H18 YH59.**

| Vehicle Details (* mandatory field)               |  |                          | The VIN is a Key Identifier - it is essential that it is entered correctly and is clearly identifiable on at least one of the supporting documents submitted.   |
|---|--|--------------------------|---|
| Irish Vehicle Registration No. *                  | Make *   | Model *                  |   |
| VIN (Vehicle Identification No. or Chassis No.) * |  |                          |   |
| Owner Details (* mandatory field)                 |  |                          | <ul style="list-style-type: none"> <li>• The Owner Name and Address should appear as it appears on the Vehicle Registration Certificate.</li> <li>• Where a repayment is due, it will be made to the last named owner recorded in the National Vehicle Driver File (Section 135D, Finance Act 1992, as amended).</li> <li>• Enter your "PPSN" or, where registered, your VAT Number.</li> <li>• Enter your Tax Type, e.g. "PAYE", "VAT", "Income Tax" etc.</li> </ul> |
| First Name *                                      | Surname *  |                          |   |
| Full Address *                                    |  |                          |   |
| Contact Telephone No. *                           | Email Address *  |                          |   |
| Revenue Customer No. *                            | Tax Type (PAYE etc.) *                                     |                          |   |
| Removal or Export Details (* mandatory field)     |  |                          | You must include the NCTS Vehicle Export Examination Declaration and Vehicle Export Examination Receipt.  |
| NCTS Export Examination Date *                    | Country to which the vehicle has been removed / exported * | Date of Removal*         |   |
| DD/MM/YYYY  |  | DD/MM/YYYY               |   |
| EU ONLY: New Registration details                 |  |                          | Only complete where the vehicle has been removed to another EU Member State and registered there.   |
| New EU Registration No.                           | EU Country of Registration                                 | Supporting Documentation |   |
| OUTSIDE EU ONLY : Vehicle Exported outside the EU |  |                          | Only complete where the vehicle has been exported to a country outside the EU.  |
| Supporting Documentation                          | New Registration No. (if available)                        |                          |   |

**Please refer overleaf for more information on Supporting Documentation**

| DECLARATION   | Official use only                 |
|---|-----------------------------------|
| <ul style="list-style-type: none"> <li>• I declare that the vehicle detailed above was presented at an NCTS Centre for Export Repayment Examination and was exported within 30 days of this examination.</li> <li>• I declare that all other details are correct and true to the best of my knowledge.</li> <li>• I understand that where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended).</li> </ul> | Total amount Approved:<br>€ ..... |
| Name (Block Letters): .....   | Date of Approval:<br>.....        |
| Signed: ..... Date: .....   | Name of Official:<br>.....        |

**It is an offence to make a false declaration for the purposes of obtaining repayment of tax**

