

Income Tax Registration Form for Collection Agents acting on behalf of non-resident landlords



This form should be completed by the Collection Agent.

A Letting/Collection Agent can be a professional person, such as an Estate Agent, Solicitor, Accountant, or a family member or other person prepared to take on the responsibility and who undertakes to make annual tax returns and account to Revenue on behalf of the non-resident Landlord for any tax due.

This form is only to be used to register a person, who is a Collection Agent for a non-resident landlord, for income tax.

Complete all parts of this form as required in BLOCK LETTERS, sign the declaration below and return it to your Revenue District Office.

A Collection Agent Details

Name of Collection Agent

Address of Collection Agent

Phone: Area code

Number

Mobile

B Adviser Details

Give the following details of the Collection Agent's Accountant or Advisor, if any, who will prepare the accounts and tax returns.

Name

Address

Phone: Area code

Number

Mobile

Fax: Area code

Number

Tax Adviser Identification Number

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C Landlord Details

Name of landlord

Address of landlord

PPS number of landlord

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D Rental Property Details

Address of property in the State

Date letting commenced (dd/mm/yyyy)

Amount of rent paid

(tick frequency)

Weekly

Monthly

Annually

E Declaration

I declare that the particulars supplied by me in this application are true in every respect.

Signed

/ /

Date (dd/mm/yyyy)

Further information:

The following leaflets may be of benefit: **IT70** A Revenue Guide to Rental Income, **IT10** A Guide to Self-Assessment. If you have further queries or concerns contact your Revenue District Office.