

Consent Form Guidance Notes:

This Consent Form applies only where there is more than one accountable person.

As accountable persons you may request the person who filed the Stamp Duty return on your behalf ('the filer') to make the refund claim. If you request the filer to file the refund claim, you do not need to take any further action and the refund will be made to the filer's client account.

If you wish to make the refund claim as accountable persons without the assistance of the filer, you must nominate one accountable person to make the refund claim in eRepayments.

Please follow the steps below:

1. Select the accountable person making the refund claim. This is the person that will sign the Declaration and make the claim in eRepayments and receive the refund.

In the case of a sale, the purchaser is the accountable person. In the case of a gift, both the transferor and transferee are accountable persons.

Each accountable person must sign the Consent Form. The completed Consent Form and the completed Declaration must be attached to the refund claim in eRepayments.

2. Once completed, save the form as "Consent Form/xxxxxxxxxx [insert "Document ID]" and attach the completed form to your refund claim. Keep the original safe as Revenue may require you to produce it.



The information in this document is provided as a guide only and is not professional advice, including legal advice. It should not be assumed that the guidance is comprehensive or that it provides a definitive answer in every case.

Consent:

We, the undersigned, in relation to the instrument to which the Stamp Certificate bearing Document ID _____ [insert Document ID] relates, agree that

_____ [insert name of accountable person whom you are consenting to file the refund claim] should make the refund claim under:

- Section 83D of the Stamp Duties Consolidation Act 1999
- Section 83E of the Stamp Duties Consolidation Act 1999
- Section 83F of the Stamp Duties Consolidation Act 1999

[tick appropriate relief] and receive the refund.

We further consent to the making of the declaration by _____ [insert name of accountable person whom you are consenting to file the refund claim and receive the refund]. [Complete if appropriate]

Name in block capitals: _____
Signature: _____
Date of signature: _____

Name in block capitals: _____
Signature: _____
Date of signature: _____

Name in block capitals: _____
Signature: _____
Date of signature: _____