

myAccount

Scenarios



Scenario 1 – Register First Job

Finn has found summer work as a baker in a local bakery. As this is his first job, he now needs to register with the Revenue Commissioners.

His employer has mentioned that there is the possibility of part-time / full-time work available from September until the end of the year.

Finn plans to start an apprenticeship or college in September and the part-time hours are suitable for his current schedule.

Finn will start work 15 June 2024 and will be paid weekly.

Name: Finn O’Connell

PPSN: 9927462M

Date of Birth: 01/01/2006

Password: 2fBSD02€

Employer’s Registered Number: 0010030NN

Start Date: 15/06/2024

Payment frequency: Weekly

Related to proprietary director: No

Job title: Baker

Residency: Finn was born in the Republic of Ireland and has lived in Ireland his whole life.

USC exemption: Finn expects to earn less than €13,000

Scenario 2 – Update Personal Details

Finn has recently moved house and wants to update his address on his Revenue account.

Name: Finn O’Connell

PPSN: 9927462M

Date of Birth: 01/01/2006

Password: 2fBSD02€

New Address: 100 Square Street, Circle Road, Limerick.

Scenario 3 – Access Documents in myAccount

Finn has decided to take a year out after school and work full-time in the bakery. He does a quick calculation of his gross earnings until the end of the year and realises it could exceed the €13,000. If he earns above €13,000, this will be above the exemption for the payment of USC.

Finn decides to check his Tax Credit certificate which was issued in June and is stored within My Documents to see if the USC Exemption was applied.

Name: Finn O'Connell

PPSN: 9927462M

Date of Birth: 01/01/2006

Password: 2fBSD02€

Scenario 4 – Submit a myEnquiry

Finn submits an enquiry to remove the USC exemption as he predicts his income will exceed €13,000 if he works full time as planned.

Name: Finn O'Connell

PPSN: 9927462M

Date of Birth: 01/01/2006

Password: 2fBSD02€

Email: test@test.ie

Scenario 5 – Claim Unemployment Repayment

Zuzanna has decided to move abroad for 1 year to spend some time with her grandparents and improve her language skills. She will leave Ireland on 1 November 2024. She will not be working abroad and wants to claim an unemployment repayment.

Name: Zuzanna Lewandowski

Date of Birth: 01/01/2006

PPSN: 9927464Q

Password: 20Sp&eB22

Reason for claim: Going abroad

Date of departure: 1 November 2024

Duration of stay abroad: 1 year

Will you be working abroad: No

Bank Details: **BIC:** IPBSIE2D **IBAN:** IE47IPBS99062012345678

Scenario 6 – File an Income Tax Return

After filing her 'Unemployment Repayment' for 2024, Zuzanna decides that she wants to ensure her tax affairs are all up to date. To do this, she decides to file an Income Tax return for 2023.

Name: Zuzanna Lewandowski

PPSN: 9927464Q

Date of Birth: 01/01/2006

Password: 20Sp&eB22

Residency: Zuzanna was born in the Republic of Ireland and has lived in Ireland her whole life.

Bank details: **BIC:** IPBSIE2D **IBAN:** IE47IPBS99062012345678

Income: Zuzanna's only income was from her employment on record

Tax credits: Zuzanna is entitled to both the Employee and Personal Tax Credit