C&E Online Payments in ROS or myAccount

Document last updated October 2026

Note: This manual is currently subject to review and may not reflect up-to-date position. Most recent version.

Revenue
Cáin agus Custaim na hÉireann
Irish Tax and Customs

The information in this document is provided as a guide only and is not professional advice, including legal advice. It should not be assumed that the guidance is comprehensive or that it provides a definitive answer in every case.

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1. Customs & Excise online payments in ROS

If registered for ROS, you must also be registered for Customs & Excise (C&E) / Economic Operator Registration Identification (EORI) to make payments for C&E.

Details of how to register for C&E / EORI can be accessed through the following link;

eori-system

(Follow the instructions in the PDF EORI Registration on ROS guide.)

Once registered for C&E/EORI, you automatically have a C&E TAN Account which is the same as the C&E registration number. Credit must be available on the TAN account before an import declaration is submitted where duty and/or vat is due on that declaration.

- To Top Up your C&E TAN Account - login to ROS.
- Select My Services; then select the Payments Hub field.
- In the "submit a once off payment" select "tax payment declaration" from the drop down and "C&E" as the tax type and then select "make payment".

Payments can be made by Single Debit Instruction or by using a personal debit or credit card. Please note Revenue does not accept commercial debit or credit cards. You can confirm your card type with your card provider

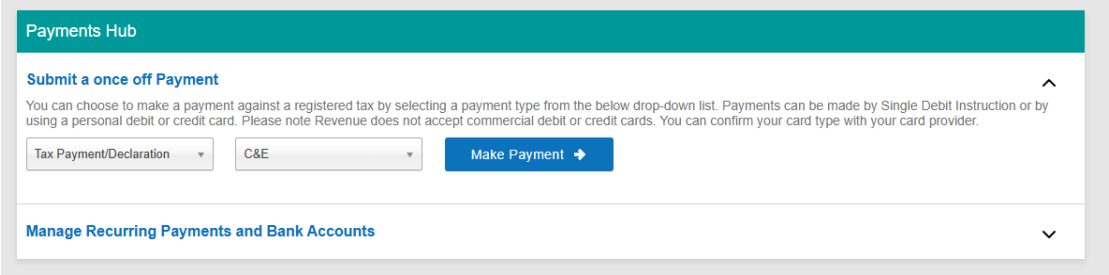


Figure 1: ROS, my services, payment hub, submit a once off payment

- The option to top up C&E will not be presented if you are not registered for C&E.
- From the Customs and Excise Screen, enter the **correct** year and **correct** period/month in which you want to allocate the payment.

Note: This manual is currently under review and may not reflect the most recent legislative position. Subject to update.

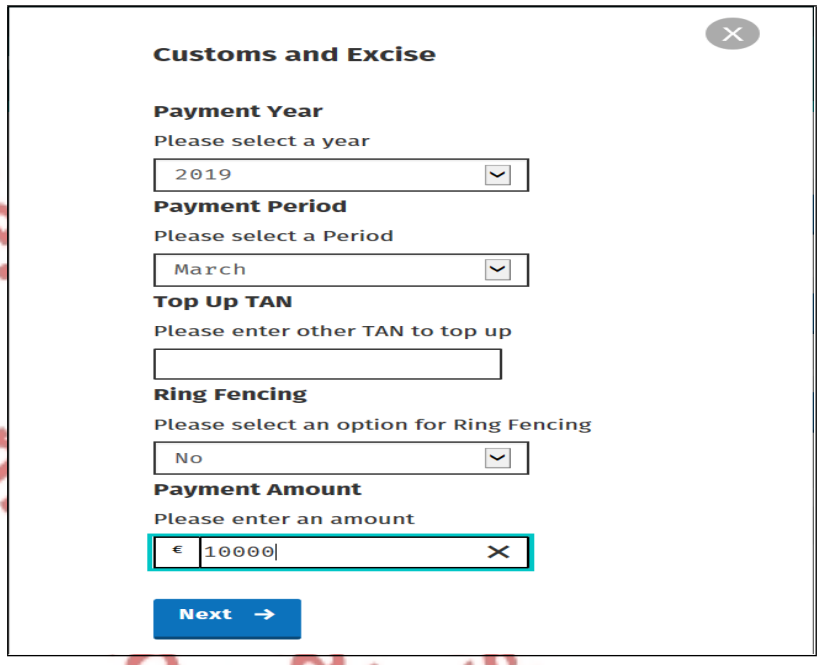


Figure 2: ROS, Customs and Excise payment details

Top Up TAN Field.

- Leave this field blank to allocate payment to your own C&E registration number or TAN account.
- If you want to allocate a payment to a clearance agent's C&E account, enter the C&E or TAN registration number for the clearance agent.



Figure 3: Top up own TAN or clearance agent TAN & consent tick box.

If you have entered a clearance agent TAN number in this field, you must also agree to the data protection consent. If you do not tick the data protection consent box the message highlighted in red font in the above screen will be displayed.

DATA PROTECTION CONSENT.

I consent to the Revenue Commissioners providing - My Name (company or individual), My Tax Number, amount of payment and date of payment and tax period to which payment has been made via a ROS notification to the Account holder of the TAN (Payee) to which the payment is made.

The sole purpose of this is to enable notification of the payment to issue to the Payee. To consent please tick the Data Protection Consent checkbox in Figure 3, or leave the checkbox unchecked if you do not consent.

If the data protection consent box is left unchecked, the payment will not be processed, and you must deal directly with the Payee or you may also proceed to make a payment to your own C&E account by leaving the Top up Tan field blank.

When a top-up TAN payment is made in ROS, an inbox notice will issue to the payee's ROS inbox. The inbox notice will include details of the payment made such as the payment amount, Payer TAN, Payer Name, Date, Tax Type and Tax Period begin.

Notice No.	Customer Name	Regn./Trader No./Doc ID	Tax Type/Duty/Rep. Oblig.	Document Type	Period Begin	Issued Date
5738414707M	TEST NAME		C&E	Payment	01/02/2022	08/02/2022

Figure 4: Inbox item issued to the payee's ROS inbox

Opening the inbox item will display a screen informing the user that a payment has been made to their TAN account. The page will contain details including the payment period end, payer Name and total paid. There will be an option to view more information.

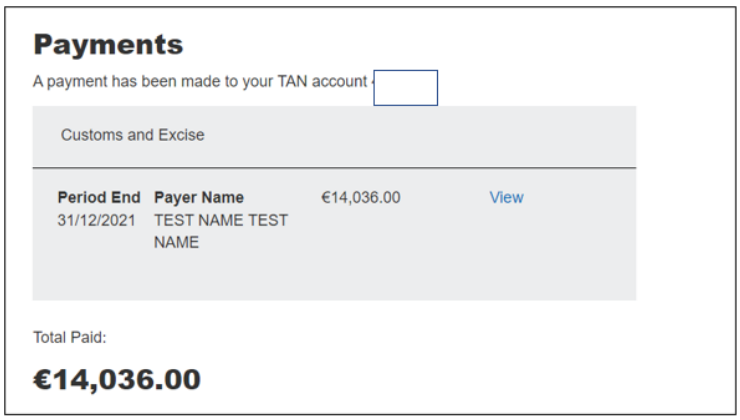


Figure 5: Payee payment notification screen

Selecting the 'View' button will show the payment details including the payment period end, Payer TAN, Payer Name, Payment Date and the Payment Amount.

Note: This manual may not be the most current version. Subject to review and rectification.

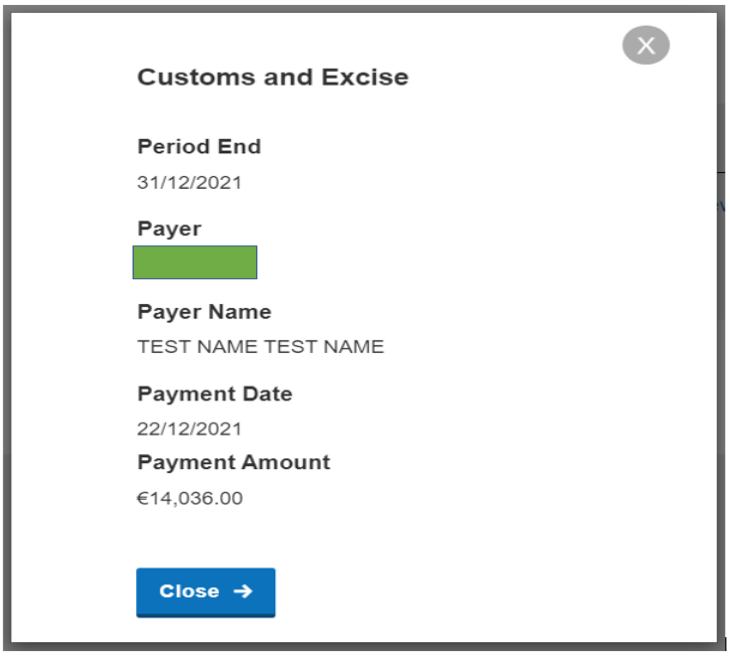


Figure 6: Payee payment notification detailed screen

Ring Fencing – this field is **optional** and is only required if you have an approved warehouse and want to 'Ring Fence' the payment to a particular warehouse. You can only Ring Fence for the current period/month and cannot Ring Fence for a period/month that has passed.

If Ring Fencing is selected, you must use the dropdown to select the appropriate Ring Fence option; (If you are not Ring Fencing – you must deselect this option to proceed.)

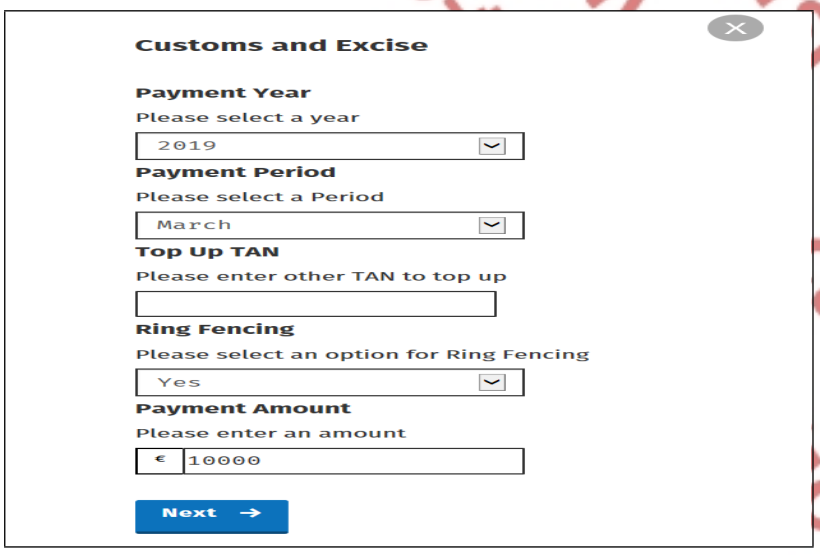


Figure 7: Customs and Excise Ring Fencing details

If Ring Fencing is selected, you must then select the appropriate warehouse from the drop down list.



Figure 8: Customs and Excise Ring Fencing and Warehouse details

Select Next when you have input all the required details including the amount you want to pay.

You have the option on the next screen to "Remove" a payment if you entered the incorrect details by selecting "Remove". If you are happy with the payment details and periods entered, proceed to the next stage by selecting "Next" at the bottom of the screen.

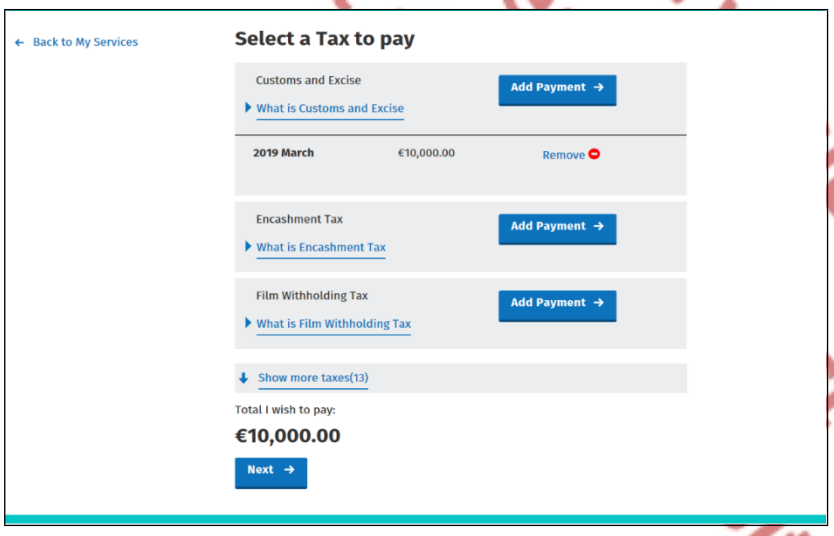


Figure 9: Customs and Excise, select a Tax to pay

You can select how you would like to pay with options to pay via Credit Card, Debit Card or by Single Debit Instruction using your Bank Details.

- As of 1 October 2023, Revenue ceased accepting payment from Commercial Credit Cards.
- As of 1 September 2025, Revenue ceased accepting payment from Commercial Debit Cards.

- A warning message will be displayed if a card type that is no longer accepted is entered. Please contact your card provider if you are unsure of your card type.

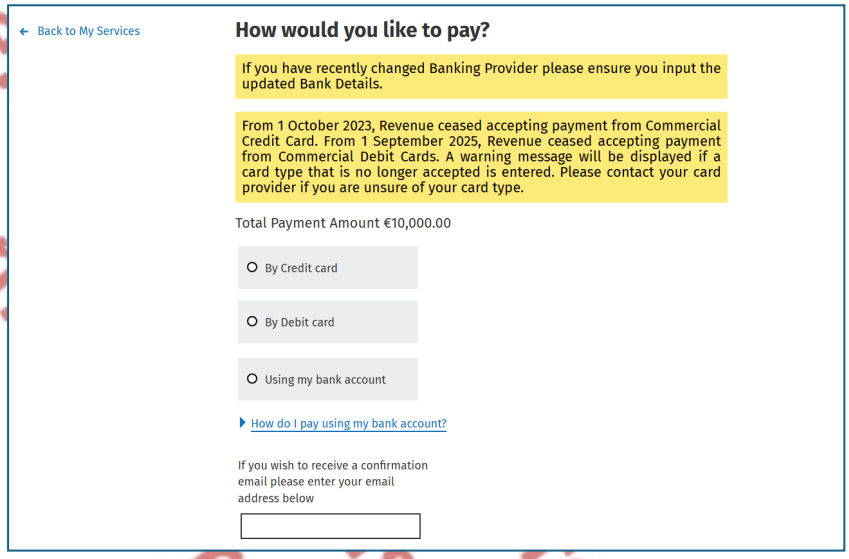


Figure 10: Customs and Excise, select how you would like to pay

If you select using your bank account, you will have the option to save the bank account details for future payments and separately for future refunds by ticking the appropriate fields.

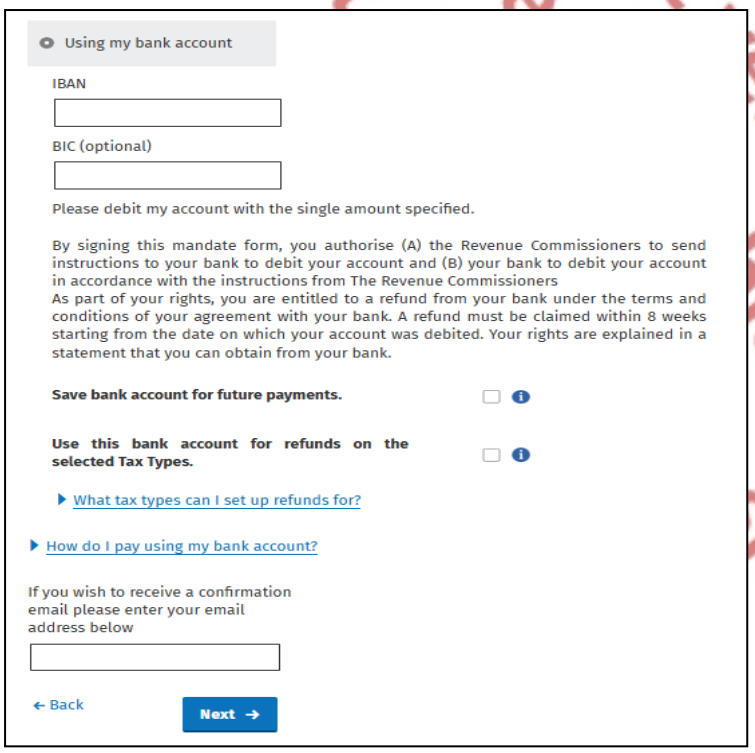


Figure 11: Customs and Excise, pay using my bank account

Note: ... reflect ... recent ... version. ... subject to review and ... sition.

A summary of the payment will be displayed on the next screen. Select next to proceed or back if you wish to make changes.

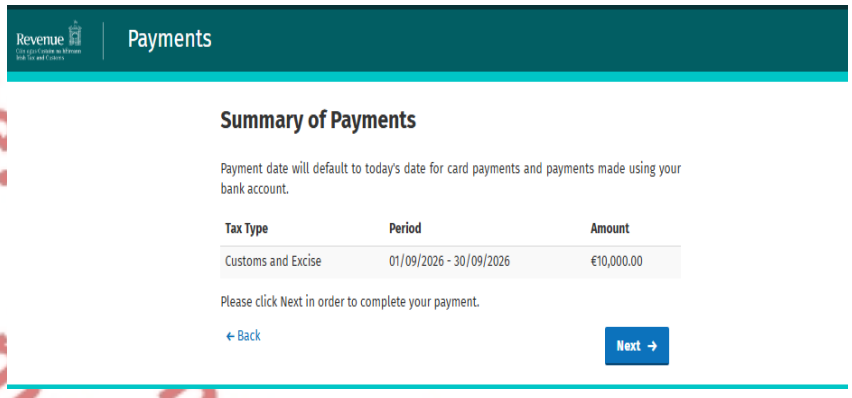


Figure 12: Summary of payments

Complete Personal details and select next.

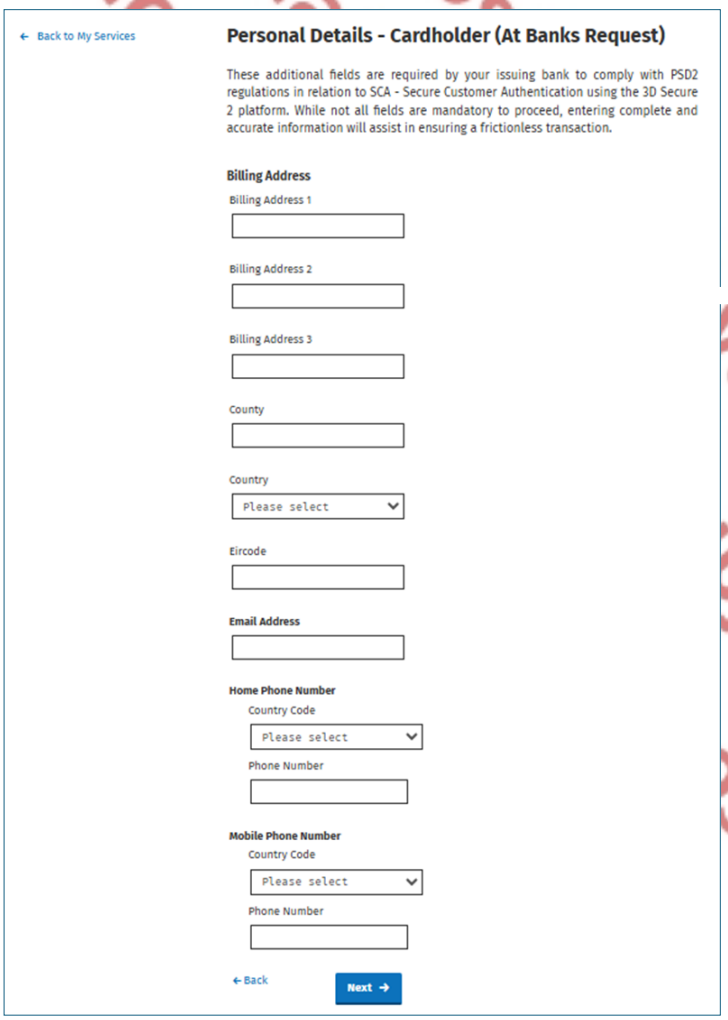


Figure 13: Personal details cardholder

Note: ... may not ... Most ... version. ... subject to review and ... position.

Complete bank or card details and select pay now.

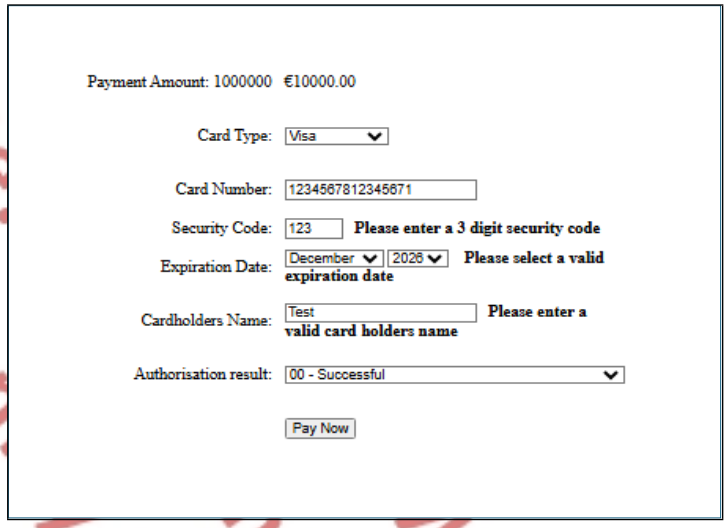


Figure 14: Card details

Confirmation of your payment together with the ROS payment reference number is displayed.

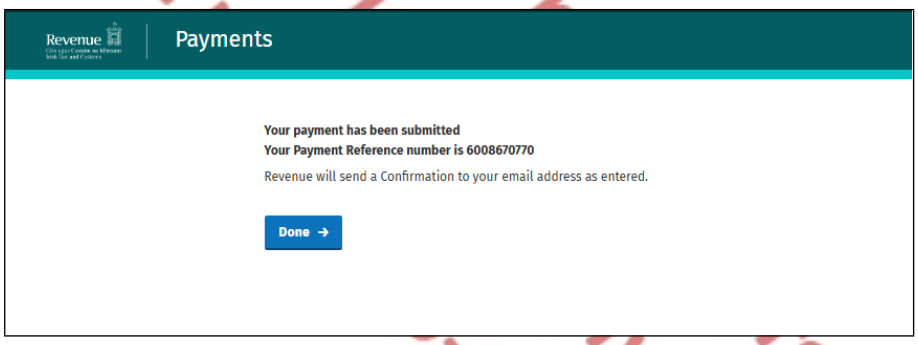


Figure 15: ROS payment confirmation

Details of the payment made are notified to your ROS Inbox. Select the payment to view further details.

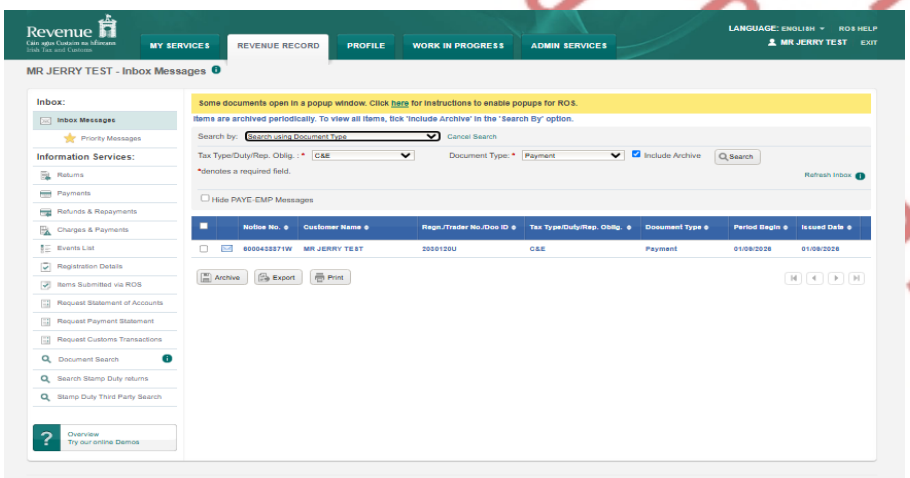


Figure 16: ROS inbox screen

Payment details and select “view” to retrieve the allocation details.

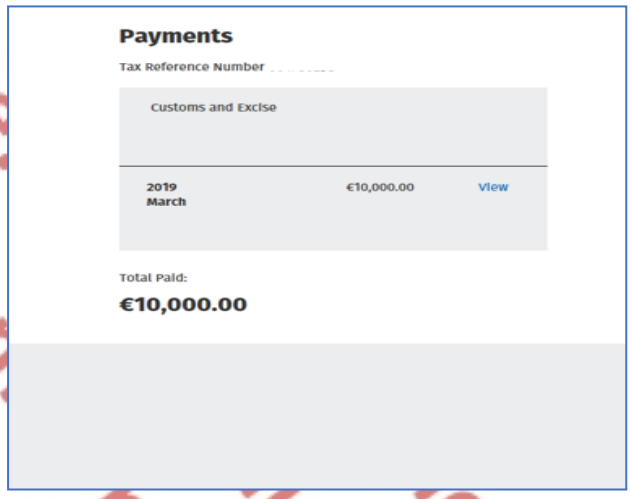


Figure 117: ROS payment details

If you allocated the payment to a clearance agent’s C&E registration or TAN number, the information will be displayed in this screen.

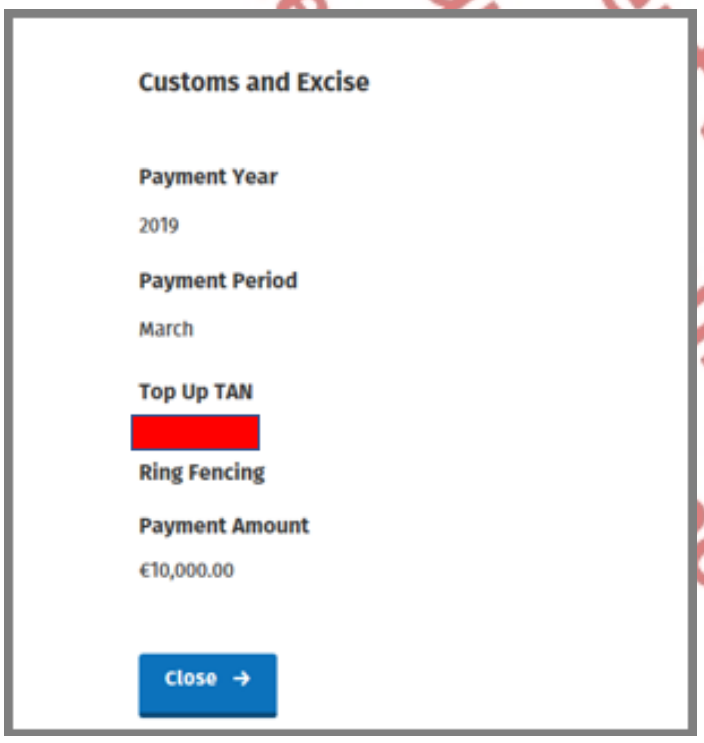


Figure 18: ROS payment allocation details

Note: This is a most recent version. Not reflective of current position. Subject to review and

2. Customs & Excise online payments in myAccount

If registered for myAccount, you must also be registered for Customs & Excise (C&E) / Economic Operator Registration Identification (EORI) to make payments for C&E.

2.1 If not Registered for C&E /EORI.

Login to myAccount or access via www.revenue.ie and sign in to myAccount from top of the page.

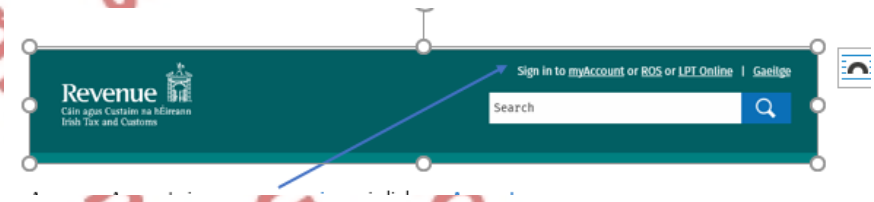


Figure 19:12 Access myAccount

The following details must be entered to sign into myAccount

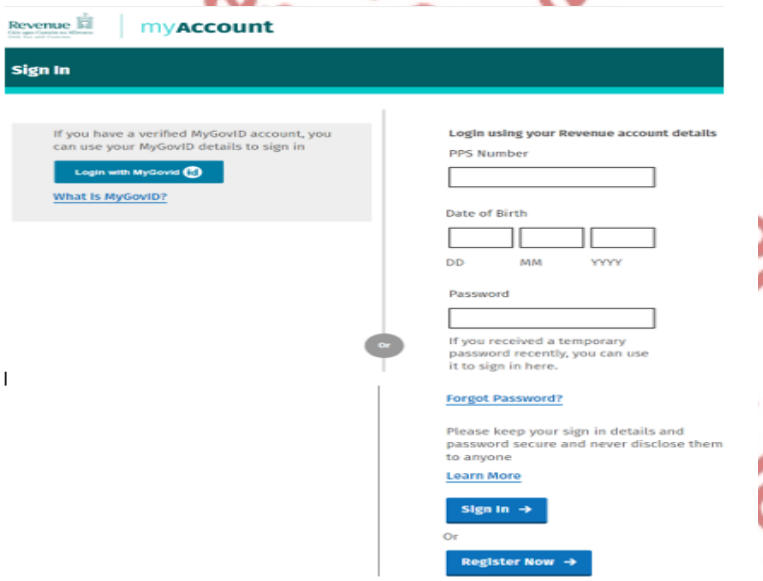


Figure 20: MyAccount sign in screen

Note: This manual is not legally binding. Most recent version. Subject to review and revision.

MyAccount. Enhance your account security, activate to enhance your account security or skip this step for completion at a later stage.

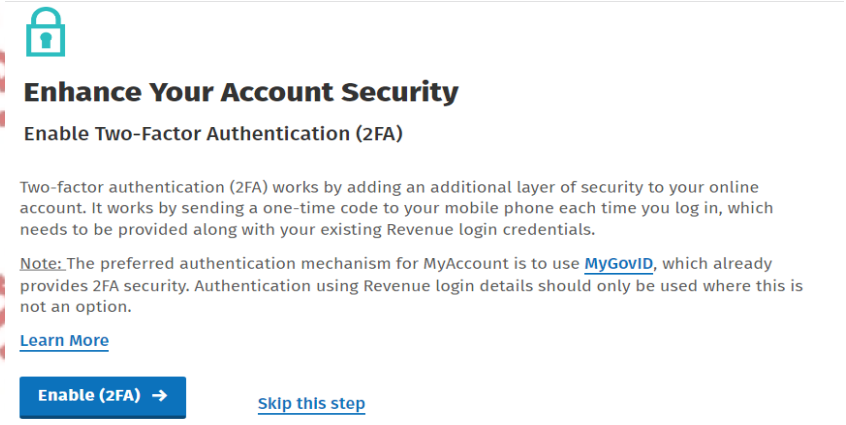


Figure 21: Enhance your account security

From the "Manage my Record" Tab, select "My Enquiries"

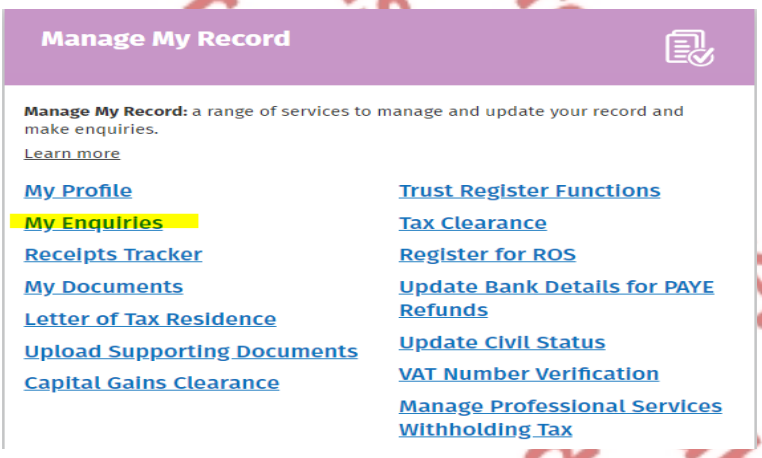
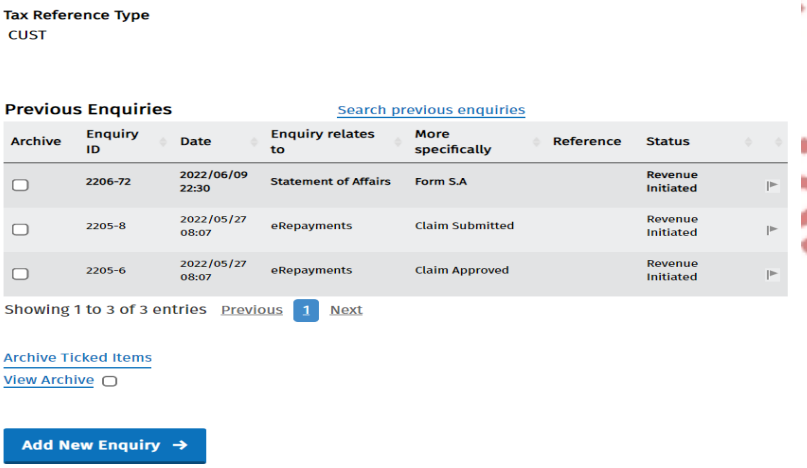


Figure 132: Manage my record, my enquiries

You will be presented with the following screen.



Note: ... not ... dual ... lost ... version. ... subject to review and ... date ... on.

Figure 23: My Enquiries screen

You will see a list of any previous enquiries you have made and their status where applicable. You can archive those enquiries by ticking the archive tick box and selecting “Archive ticked items”. You can view items previously archived by selecting “view archive”.

Select “Add new enquiry” to proceed

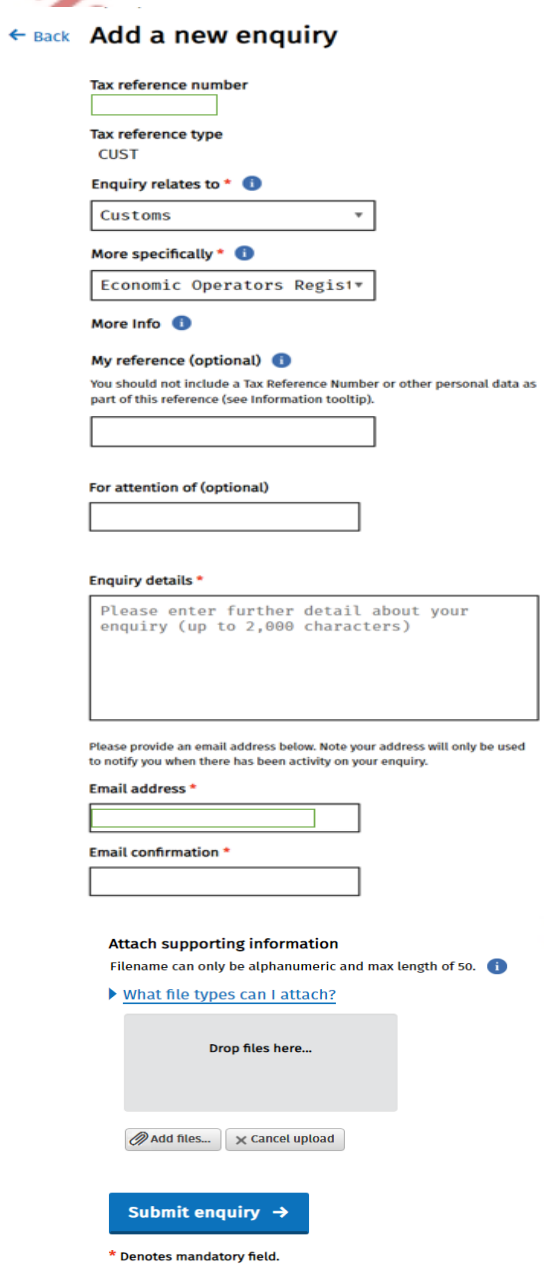


Figure 24: MyAccount, my enquiries, add a new enquiry

Note: This is a draft version. Subject to review and final position.

- In the "Enquiry relates to" field, select "Customs" and in the "More specifically" field, select "Economic Operators Registration Identification" (EORI). When all fields required have been populated, select "Submit enquiry".
- On receipt of the enquiry, the eCustoms Helpdesk team will register you for C&E and an EORI number and a reply will be sent via email. It will take 24 hours for the registration to be active in myAccount, however the C&E registration will be active on the day of the email reply received confirming registration.

2.2 If Registered for C&E and EORI

Sign in to my account once C&E/EORI registered.

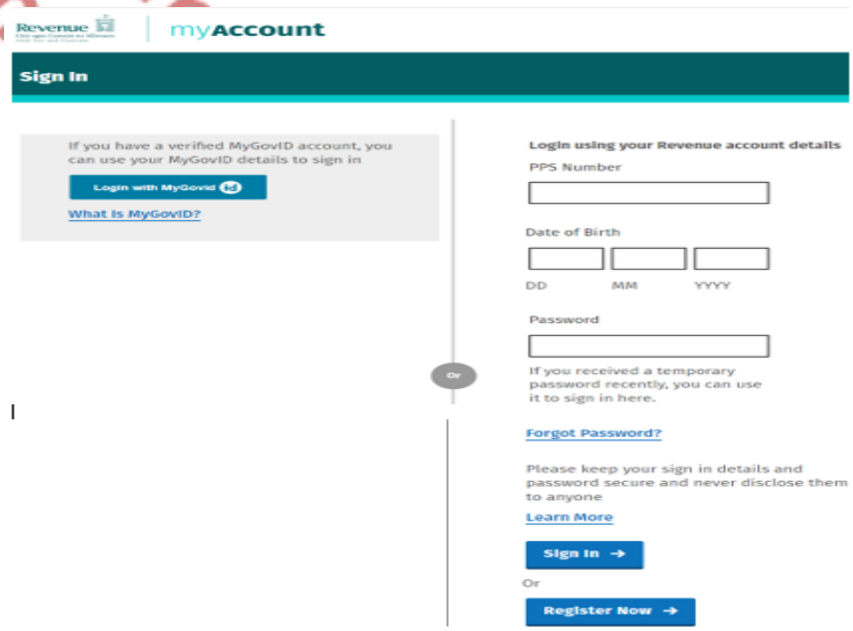


Figure 25: MyAccount login screen

Note: This m... subject to review and ...-date position.

Select the Payments/Repayments tab “Make a payment”.

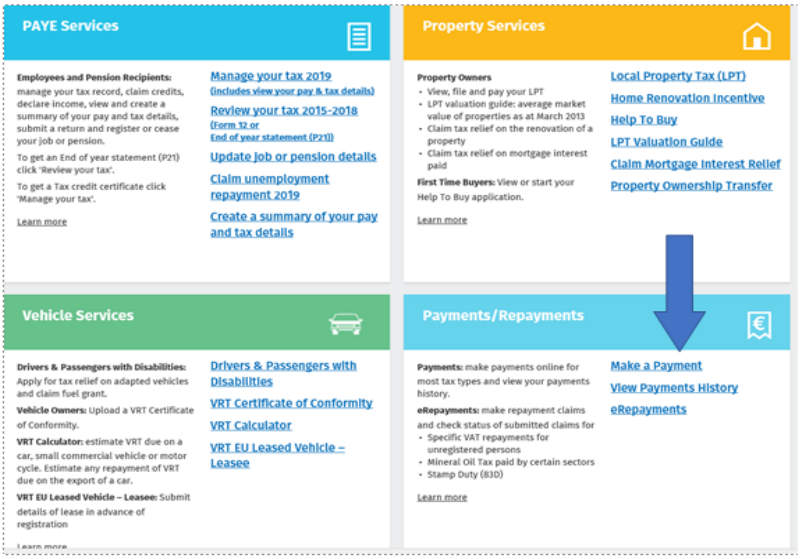


Figure 26: MyAccount payment/repayment, make a payment

Select “make a payment”.

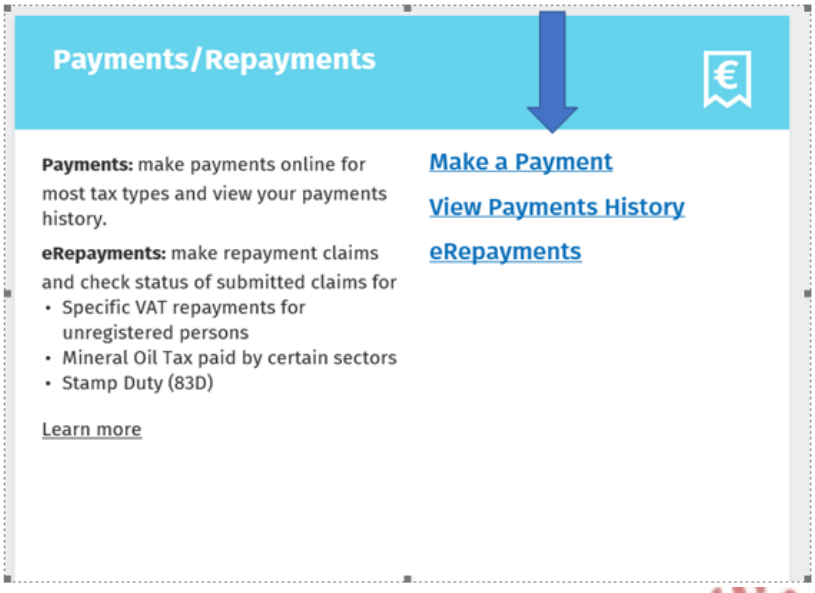


Figure 27: MyAccount make a payment

Select “Tax” from type of payment you are making and then select “Next”.

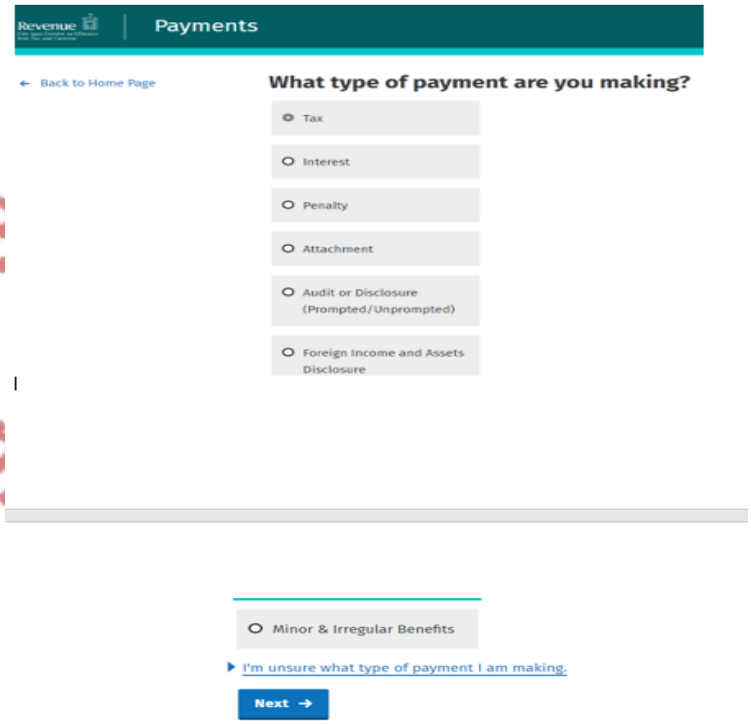


Figure 28: MyAccount select the Tax as the payment type

From the select a tax to pay screen, you should select Customs & Excise, "Add Payment". The option to pay C&E will not be presented if you are not registered for C&E. You may have to select "Show more taxes" to view all tax types you are registered for.

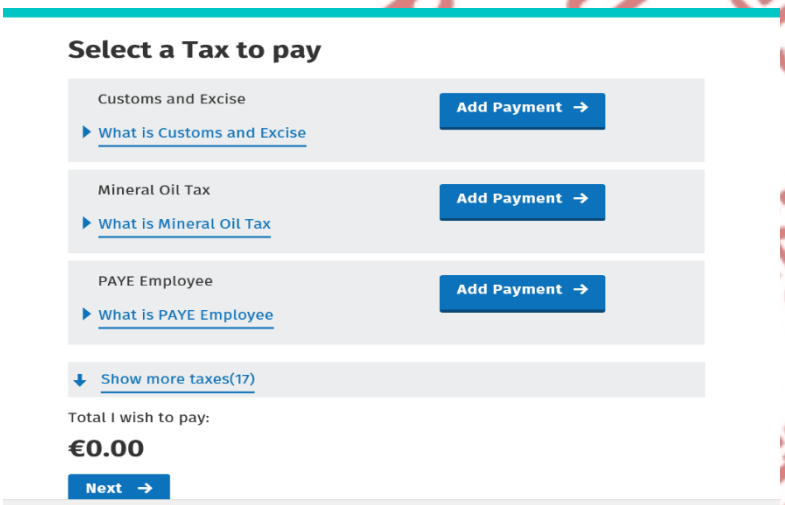


Figure 29: MyAccount select the Tax type you want to pay

Top Up own TAN/C&E account From the Customs and Excise screen, enter the correct year and correct period and the amount and next. Leave the top up tan field blank and the payment will automatically be allocated to your TAN account.

Note: This is not the most recent version. It is currently under review and may be subject to change to reflect current practice.



Figure 30: MyAccount Customs and Excise payment details

Top up Clearance Agent C&E/TAN –Enter the clearance agents C&E/TAN number if you are allocating payments to a clearance agent. Please ensure the registration number entered for a clearance agent where applicable is correct. Select "Next" to proceed with the payment.



Figure 31: myAccount, Top up Clearance agent TAN & consent field

If you have entered a clearance agent TAN number in this field, you must also agree to the data protection consent. If you do not tick the data protection consent box the message highlighted in red font in the above screen will be displayed.

DATA PROTECTION CONSENT.

I consent to the Revenue Commissioners providing - My Name (company or individual), My Tax Number, amount of payment and date of payment and tax period to which payment has been made via a ROS notification to the Account holder of the TAN (Payee) to which the payment is made.

The sole purpose of this is to enable notification of the payment to issue to the Payee. To consent please tick the Data Protection Consent checkbox above, or leave the checkbox unchecked if you do not consent.

- If left unchecked, the payment will not be processed, and you must deal directly with the Payee or you may also proceed to make a payment to your own C&E account by leaving the Top up Tan field blank.
- When a top-up TAN payment is made in MyAccount, an inbox notice will issue to the payee's ROS inbox. The inbox notice will include details of the payment made such as the payment amount, Payer TAN, Payer Name, Date, Tax Type and Tax Period End.



Figure 32: ROS Inbox item issued to the payee's ROS inbox

Opening the inbox item will display a screen informing the user that a payment has been made to their TAN account. The page will contain details including the payment period end, payer Name and total paid. There will be an option to view more information.

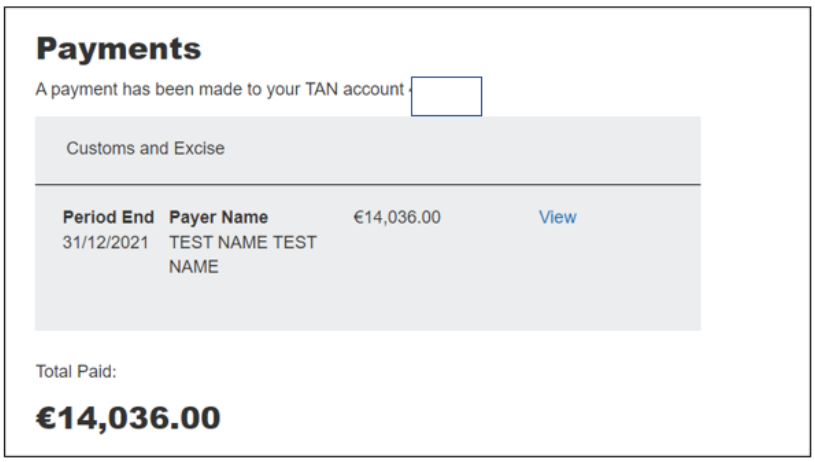


Figure 33: ROS, Payee payment notification details screen

Selecting the 'View' button will display the payment details including the payment period end, Payer TAN, Payer Name, Payment Date and the Payment Amount.

Note. This manual is the most current version. It may not reflect up to date to review and

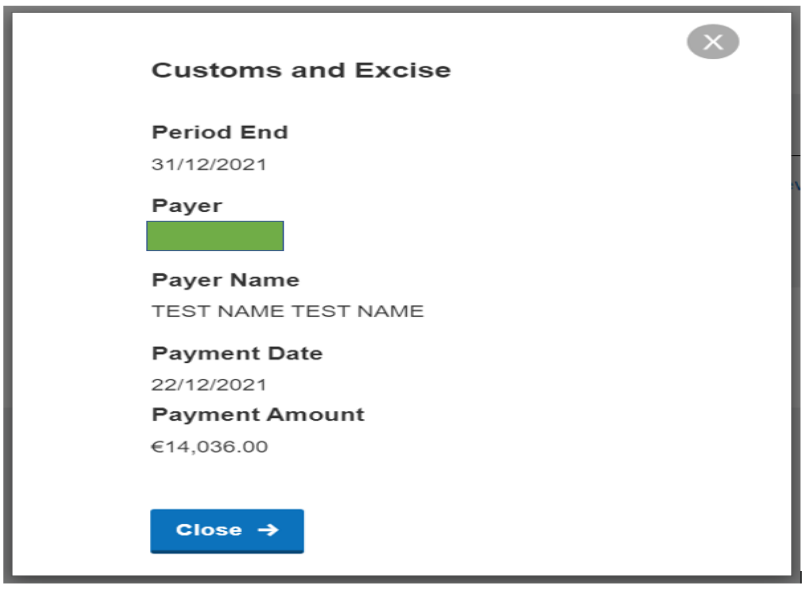


Figure 34: ROS, Payee payment notification detailed screen

On the next screen presented, you have the option to "Remove" a payment if you entered the incorrect details by selecting "Remove". If you are happy with the payment details and periods entered, proceed to the next stage by selecting "next" at the bottom of the screen.

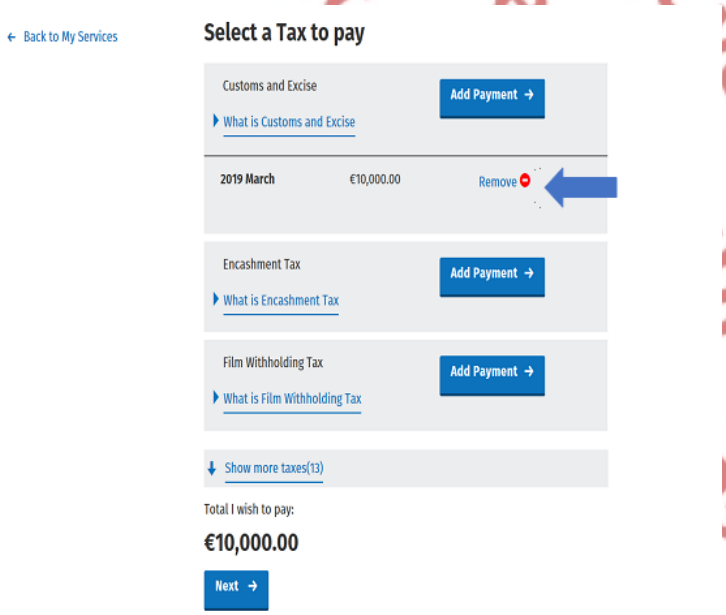


Figure 35: MyAccount add or remove payment

You can select how you would like to pay with options to pay via Credit Card, Debit Card or by Single Debit Instruction using your Bank Details.

Note: This manual is current as at most recent version. It is not to be reproduced and is subject to review and may be updated at any time. Please refer to the most recent version on the Revenue website for the most up to date position.

- As of 1 October 2023, Revenue ceased accepting payment from Commercial Credit Cards.
- As of 1 September 2025, Revenue ceased accepting payment from Commercial Debit Cards.
- A warning message will be displayed if a card type that is no longer accepted is entered. Please contact your card provider if you are unsure of your card type.

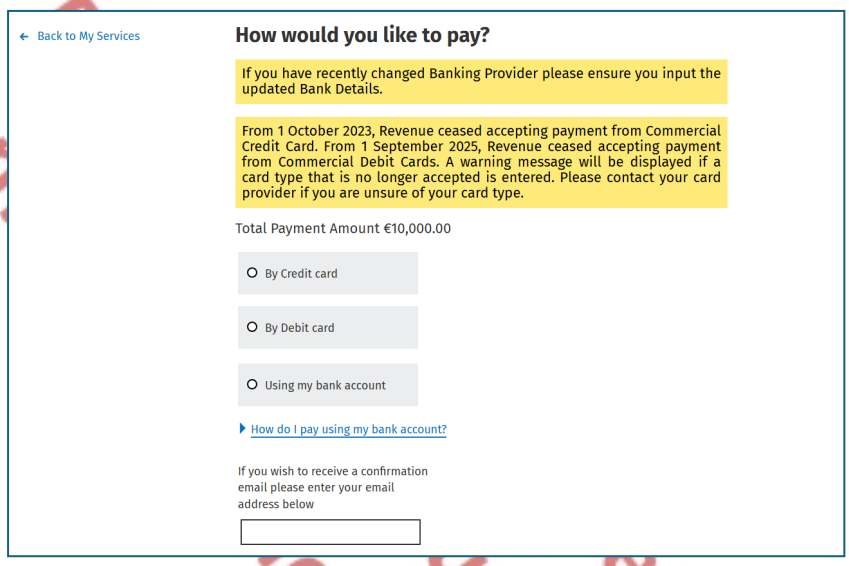


Figure 146: Customs and Excise, select how you would like to pay

If you select using your bank account, you will have the option to save the bank account details for future payments and separately for future refunds by ticking the appropriate fields.

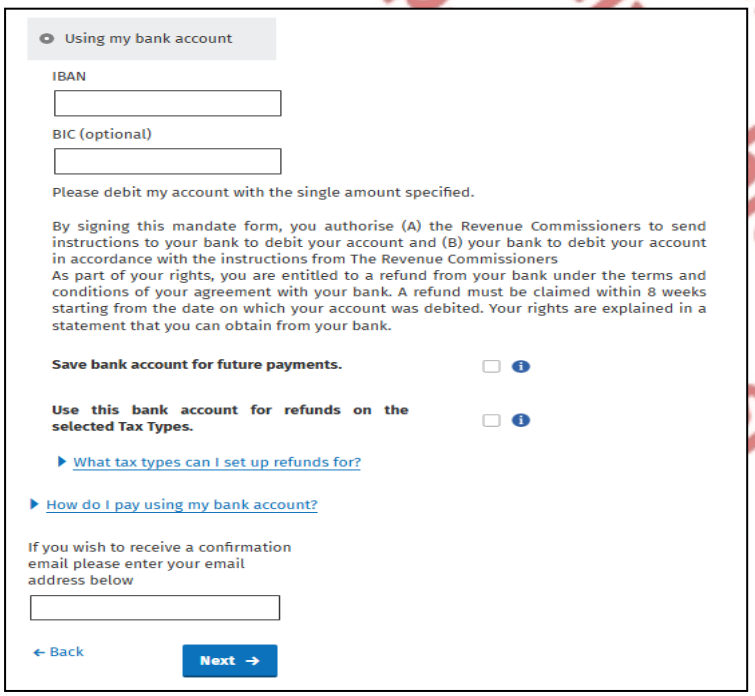


Figure 37: Customs and Excise, pay using my bank account

A summary of the payment will be displayed on the next screen. Select next to proceed or back if you wish to make changes.

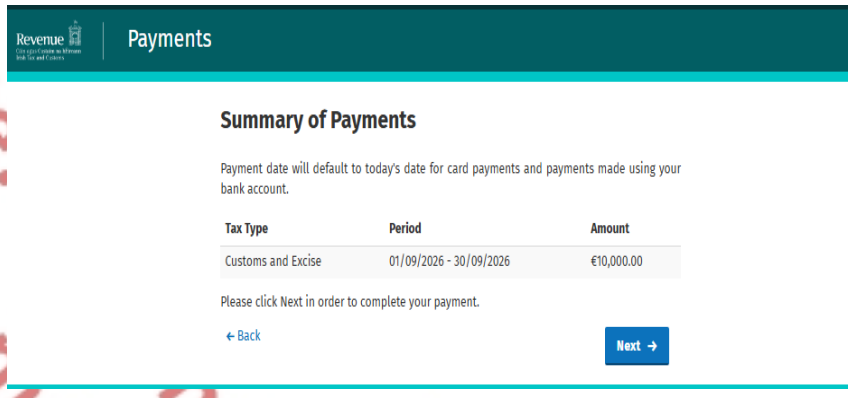


Figure 38: Summary of payments

Complete Personal details and select next.

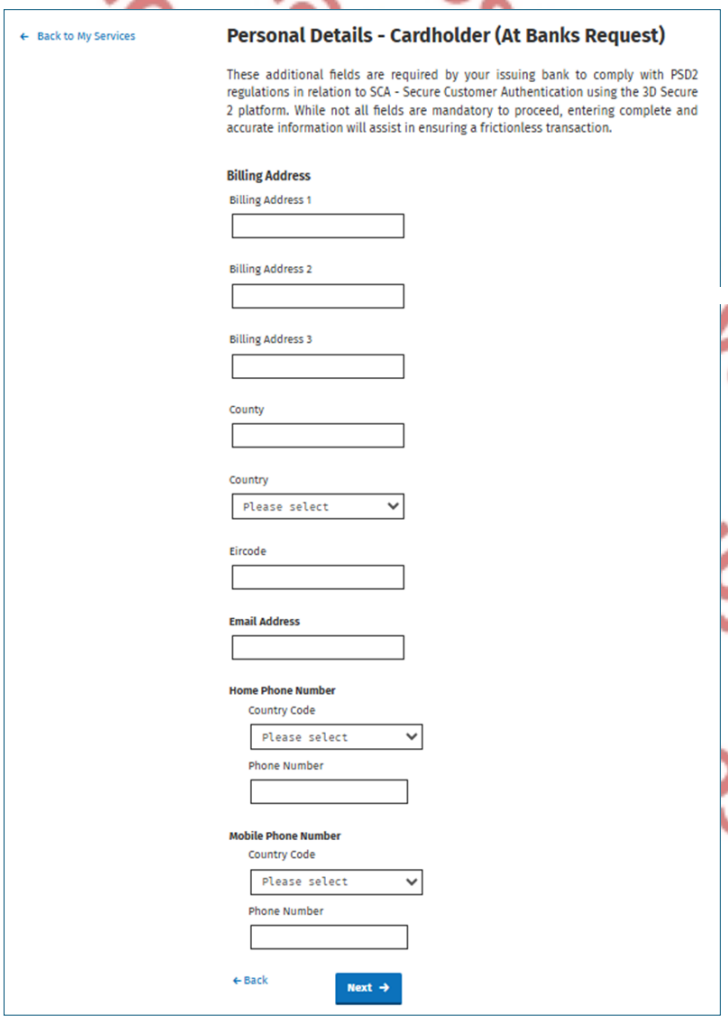


Figure 39: Personal details cardholder

Note: ... may not ... Most ... version. ... subject to review and ... position.

Complete bank or card details and select pay now.

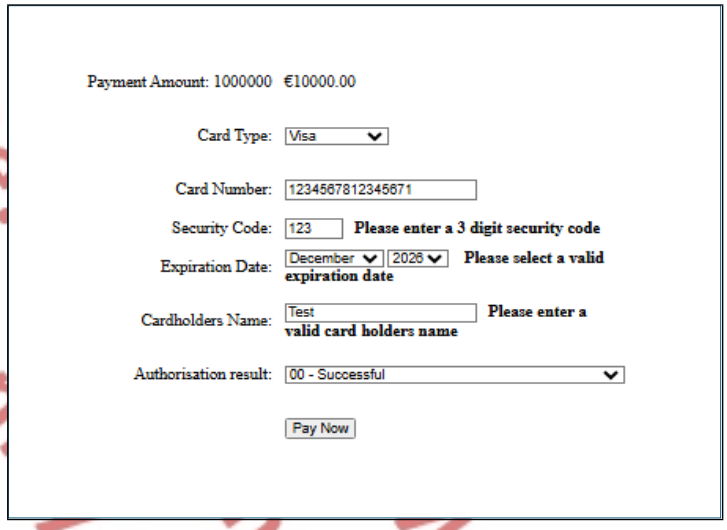


Figure 40: Card details

Confirmation of your payment together with the myAccount payment reference number is displayed.

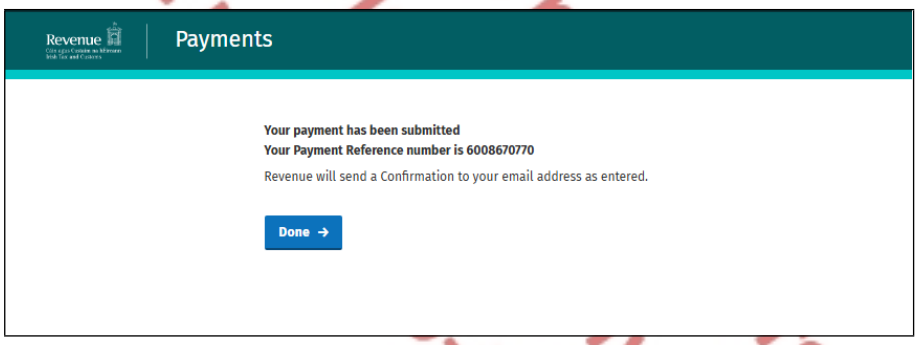


Figure 41: MyAccount payment confirmation

You can retrieve the payment details from the "Payments/Repayments" screen by selecting "View payments History". This screen shows the date and time of payment.

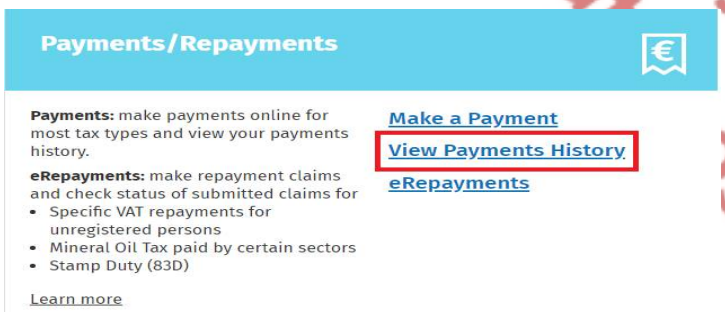


Figure 42: MyAccount view payments history

If you select "View Payments History", the following details are displayed.

Note: This is not a final version. Subject to review and revision.

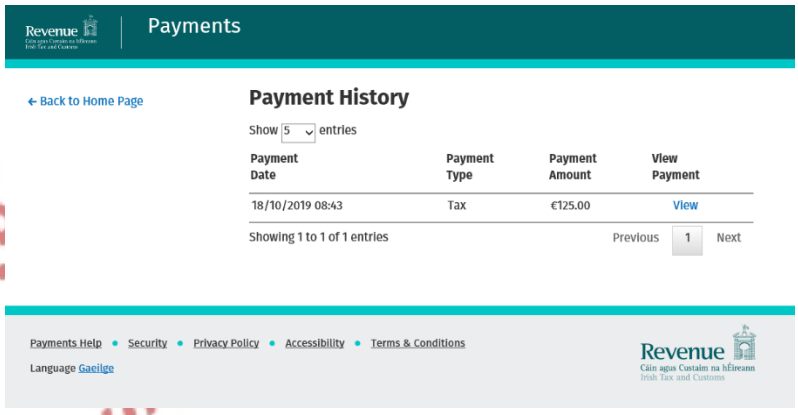


Figure 43: MyAccount payment details

If you select "View", further details can be viewed in relation to the allocation details.

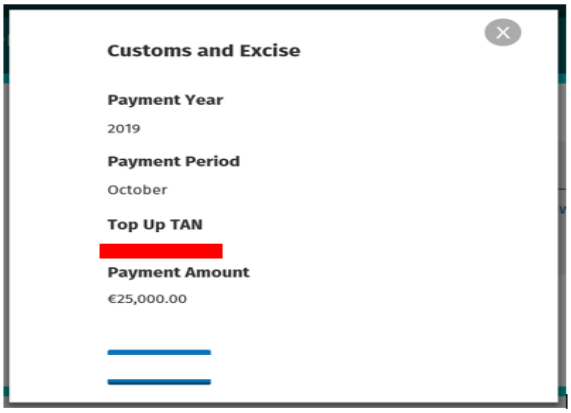


Figure 44: MyAccount payment allocation details

Note: This manual may not be the most current version. Revenue is subject to review and may update the manual to reflect the most up-to-date position.