

**Claim for Repayment of Vehicle Registration Tax by a Business (including an Authorised Person)  
for vehicles permanently exported from the EU**



- This Claim Form should be used where the vehicle has been examined by the NCTS and permanently exported from the EU.
- You should use form VRTER2 (non-business) if you are **NOT** a registered business.
- It is essential that we can clearly identify the vehicle details. You should complete the form by **typing** in the details. When completed please print, sign and date.
- This completed claim form, along with the supporting documents, should be posted to: **The Central Repayments Office, M:TEK II Building, Armagh Road, Monaghan, H18 YH59.**
- This form has space for 10 vehicles – if you are claiming for more than 10 vehicles, please provide the data on a separate claim form.

| Details of Claimant ( * mandatory field) |           |   |                 |
|--|-----------|---|-----------------|
| Business Name *                          | Address * | TAN (if you are an Authorised Person) * | Telephone No. * |
|  |           | VAT Number (in all cases) *             | Email address * |

| Irish Vehicle Registration No. | Make | Model | VIN (Vehicle Identification No. or Chassis No.) | NCTS Export Examination Date | Date of Export | Country Exported to | New Registration No. (if available) or Supporting Documentation |
|--------------------------------|------|-------|---|------------------------------|----------------|---------------------|---|
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
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|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |
|                                |      |       |   | DD/MM/YYYY                   | DD/MM/YYYY     |                     |   |

**Please refer overleaf for more information on Supporting Documentation**

| Declaration  | Official use only  |
|--|--|
| <ul style="list-style-type: none"> <li>• I declare that the vehicle(s) detailed above was/were presented at an NCTS Centre for Export Repayment Examination and was/were exported within 30 days of this examination.</li> <li>• I declare that all details are correct and true to the best of my knowledge.</li> <li>• I understand that where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended).</li> </ul> <p>Name (Block Letters): .....</p> <p>Signed: ..... Date: .....</p> | <p>Total amount Approved:</p> <p>€ .....</p> <p>Date of Approval:</p> <p>.....</p> <p>Name of Official:</p> <p>.....</p> |

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