

Claim for Repayment of Vehicle Registration Tax by a Private Individual for vehicles permanently removed or exported from the State



- This Claim Form should only be completed where the vehicle has been examined by the NCTS and either:
 - Removed to another EU Member State and re-registered there, OR
 - Exported permanently from the EU.
- You should use form VRTER1 or VRTER1A as appropriate if you are a business (including an Authorised Traders).
- It is essential that we can clearly identify the vehicle details. You should complete the form by **typing** in the details.
- When completed please print, sign and date.
- This claim form, along with the supporting documents, should be posted to:
The Central Repayments Office, M:TEK II Building, Armagh Road, Monaghan, H18 YH59.

Vehicle Details (* mandatory field)			The VIN is a Key Identifier - it is essential that it is entered correctly and is clearly identifiable on at least one of the supporting documents submitted.
Irish Vehicle Registration No. *	Make *	Model *	
VIN (Vehicle Identification No. or Chassis No.) *			
Owner Details (* mandatory field)			<ul style="list-style-type: none"> • The Owner Name and Address should appear as it appears on the Vehicle Registration Certificate. • Where a repayment is due, it will be made to the last named owner recorded in the National Vehicle Driver File (Section 135D, Finance Act 1992, as amended). • Enter your "PPSN" or, where registered, your VAT Number. • Enter your Tax Type, e.g. "PAYE", "VAT", "Income Tax" etc.
First Name *	Surname *		
Full Address *			
Contact Telephone No. *	Email Address *		
Revenue Customer No. *	Tax Type (PAYE etc.) *		
Removal or Export Details (* mandatory field)			You must include the NCTS Vehicle Export Examination Declaration and Vehicle Export Examination Receipt.
NCTS Export Examination Date *	Country to which the vehicle has been removed / exported *	Date of Removal*	
DD/MM/YYYY		DD/MM/YYYY	
EU ONLY: New Registration details			Only complete where the vehicle has been removed to another EU Member State and registered there.
New EU Registration No.	EU Country of Registration	Supporting Documentation	
OUTSIDE EU ONLY : Vehicle Exported outside the EU			Only complete where the vehicle has been exported to a country outside the EU.
Supporting Documentation	New Registration No. (if available)		

Please refer overleaf for more information on Supporting Documentation

DECLARATION	Official use only
<ul style="list-style-type: none"> • I declare that the vehicle detailed above was presented at an NCTS Centre for Export Repayment Examination and was exported within 30 days of this examination. • I declare that all other details are correct and true to the best of my knowledge. • I understand that where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended). 	Total amount Approved:
Name (Block Letters):	€
Signed: Date:	Date of Approval:

	Name of Official:

It is an offence to make a false declaration for the purposes of obtaining repayment of tax

Bank Details

Bank Identifier Code (BIC) (if applicable) (Max. 11 characters)

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International Bank Account Number (IBAN) (Max. 34 characters)

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Name of Account Holder

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Supporting Documentation

- The vehicle must be exported from the State within 30 days of the NCT inspection. The following documents are acceptable as proof of permanent removal from the State: Shipping details, Sales invoices, Bill of Lading, Commercial Invoices. The document(s) should show the VIN of the vehicle, the type of conveyance, the place and date of departure. **Please note that the 30 day time limit refers only to the removal of the vehicle from the State and not the submission of claims. Claims should only be forwarded to the CRO when all relevant documents have been obtained.**
- **You must include both the NCTS Vehicle Export Examination Declaration and the NCTS Vehicle Export Examination Receipt.**
- For vehicles exported to another member State, please attach, where possible, a copy of the Vehicle Registration Certificate and any other official documentation obtained from the country of re-registration. Copies are acceptable.
- You must include documentary proof that the vehicle(s) has arrived at its final destination outside of the EU. Please include any official documentation showing VIN and date of arrival from the authorities of this country, confirming that the vehicle has arrived at its final destination outside the EU. **The type of documentary proof required should include the Export SAD showing the movement of the Vehicle outside the EU and the Import SAD showing the arrival of the vehicle in the country of its final destination.**
- **The onus is on you to prove that you meet the requirements of the Scheme.**
See <https://www.revenue.ie/en/importing-vehicles-duty-free-allowances/guide-to-vrt/export-repayment-scheme/index.aspx>. If the necessary documentary evidence is not furnished, a VRT Repayment cannot be granted.

The Revenue Commissioners collect taxes and duties and implement customs controls. Revenue requires customers to provide certain personal data for these purposes and certain other statutory functions as assigned by the Oireachtas. Your personal data may be exchanged with other Government Departments and agencies in certain circumstances where this is provided for by law. Full details of Revenue's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available on our **Privacy** page on www.revenue.ie. Details of this policy are also available in hard copy upon request.