

Registration of Pre-Inspected Vehicles via ROS

Guide to ROS screens

What do I do when I have a buyer for a pre-inspected Vehicle?

When you have a buyer for the vehicle you sign on to the ROS system by using your ROS access number. **Please note that you cannot amend the vehicle details entered by the NCTS.** In the section marked File a Return please select the following from the drop-down menus:

- **VRT**
- **Register Pre-Inspected Vehicle**

File a Return

Complete a Form Online ^

Select a return you would like to complete now. You will be given the option of filing the return with or without a payment.

Upload Form(s) Completed Offline ∨

Payments & Refunds

After clicking 'File Return' above you will be brought to this screen. You will be able to search via VIN or Previous Registration Number

Pre-Inspected Registration : Search For a Vehicle

* Denotes Required Field

* **Search Type**

* **Search Value**

You will then be shown the details of the vehicle as previously recorded.

Vehicle Identification Details

Step 1 of 7

Previous VRT amount: €2,579
Current VRT amount: €2,546

* Denotes Required Field

Birth Cert. Number

TSL150701

Statistical Code

40185000

Suitably Qualified Individual

* **Engine Number**

123456789

IVA/NSSTA/KSSTA

* **Country Of Origin**

ITALY



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You will then be asked whether an exemption applies or if the customer has a reserved registration number. If so, please tick the box and fill in the relevant details

Exemption Details

Vehicle Summary

Step 2 of 7

Please Indicate If an Exemption from VRT has been approved

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Next →

Registration Details

Vehicle Summary

Step 3 of 7

Please Indicate where the owner has a Reserved Registration Number

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After clicking next above you will be brought to the payment details screen, here you can select the relevant TAN and payment method

Payment Details

Vehicle Summary

Step 4 of 7

* Denotes Required Field

If there are insufficient funds in your account to cover the above VRT Payable an error message will be returned to your ROS inbox upon submission of the Return.

* Payer TAN

* Payment Method

* Transaction Type Details

Dealer Invoice Reference

* Payer VAT Number

* Invoice Selling Price

€	2.0
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The OMSP of the vehicle will be determined by the statistical code, however you have the option to add optional extras.

VRT Details

Vehicle Summary

Step 5 of 7

* Denotes Required Field

Basic OMSP

€ 18426

Total OMSP

€ 18426

* Value of Optional Extras

€ 0

Description Of Optional Extras

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The final page before reaching the Vehicle Summary is the Owner Details page.

Owner Details

Vehicle Summary

Step 6 of 7

* Denotes Required Field

* Please Indicate If Owner Is:

Individual Company State Other

Title

* First Name

* Surname

* Address line 1

* Town/City

Address line 2

* County

Address line 3

Eircode

Verified Document:

Please indicate where the owner requires documentation to be issued in Irish

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At the end of the process you will be given a breakdown of all the details now in the system for the vehicle. You have to opportunity to edit any field prior to submitting. Once submitted you will be issued a registration number via ROS.

Vehicle Registration Summary

Step 7 of 7

Please check the following data is correct.

Registration Tax:

€2,546

Your account currently does not have credit to proceed with a registration

Vehicle Details

[Edit](#)

Make:	Tesla	Model:	Tesla Ireland
Further Description:	IE 5DR	Country Of Orign:	Italy
Body Type:	HatchBack	Colour:	Black
Previous Registration Number:		VIN:	VANTSL150701
Dealer Invoice Reference:		Distributor Invoice Reference:	
Birth Cert Num:	TSL150701	Stat Code:	40185000
EU Classification:	M1	EU Bodywork:	HatchBack
Engine Number:	123456789	Right or Left Hand Drive:	Right
Engine Type:	PETROL	Engine Capacity:	1993 cc
Number Of Doors:	3	Number Of Standing Places:	0
Unladen Weight:	1	Power/Weight Ratio:	0.0
Length Of Vehicle:	4972	Gross Vehicle Weight:	2500
Wheel Base:	29233	CO2 Emlssions:	50

WLTP CO2 Emissions: 51

Owner Details

[Edit](#)

First Name: John

Surname: Doe

Address: 1 Main Street
Dublin
DUBLIN

Verified Document:

VRT Details

[Edit](#)

Basic OMSP: €18,426

Value Of Extras: €0

Description Of Extras:

Total OMSP: €18,426

Current OMSP: €18,186

Rate of VRT: 14.0%

Payment Details

[Edit](#)

Payer Name: Tesla Inc

Payer TAN: 00049067

Payment Method: Deferred

Payer VAT Number: 06547624S

Sales Invoice Reference:

Transaction Type: Private Customer Sale PC