PSDA Workshop

6th June 2017

Agenda

- Employer Process Flows
- Payroll Submission Correction Rules
- Submission Data Items – updates
- P2C Data Items – updates
- Action Log – updates
- AOB

Employer Process Flows

Employer Process Flows

The following queries were raised:

- Will the complete P2C file need to be downloaded every time? Is there a more efficient way of advising employers that updates are waiting? To be considered for next workshop
- If incorrect PPSN number is used, what facility will be in place to correct this error? Will it be possible to cease the employment if set up in error? No, this will have to be deleted by a case worker – no 'fix' has been catered for in these instances. Revenue will consider the need for a 'cancel' correction facility.
- How fast will the acknowledgement of returns be? Unable to give a definitive time at this point

Employer Process Flows

- Will an incorrect item in the file prevent the whole file from being submitted? No, Revenue will advise the employer about the problematic item.

- Will there be an option for the employer to confirm the submission? It was considered, but deemed not necessary.

- PSDA requested the availability of historic P2C data, if required in the event of data loss by the employer. The current design will only allow for the latest P2C information. Revenue will look at making historic P2C data available but would probably be on a limited basis

Employer Process Flows

The following items were also discussed:

- It was stated that there are a large number of non-API users and options need to be made available to them

Correction Rule Types

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The following were discussed
- Overpayment to employee
- Underpayment to employee
- Errors that should be fixed in current period
- Errors that should be fixed in next payroll
- Advance pay/holiday pay

Correction Rule Types

The following issues were raised

- If an employer makes a correction to a previous pay period, they will be polling for a P2C that relates to the current pay period instead of the period in question. Example provided: A case where a change needs to be made to a non-taxable event which means the previous P2C is operable and not the current. To be considered
- What will the acceptable file formats be – XML, soap, rest..? Learning curve greater for XML. Consistency is important. XML will be used definitely – Revenue has no plans to decommission any format yet.

Submission Data Items - Update

- Number of pay periods – This was removed from the schema. It was suggested that this field be re – introduced to take account of advances in pay (e.g. holiday pay)

- Definition of Gross Pay. It was noted that this includes 'Salary Sacrifice', however PSDA suggest that payroll operators may not have this information.

- Insurable weeks for PRSI. Changed to allow for negative figures

Action Log Update

Action Log - Update

- Hours paid field. Status at amber due to ongoing discussions with DSP. PSDA of the opinion that this data is not reliable

- Data alignment phase 1 underway with the issue of 400 letters to employers.

Next Workshop scheduled for Wednesday 21st June 2017 – 14.00-16.00