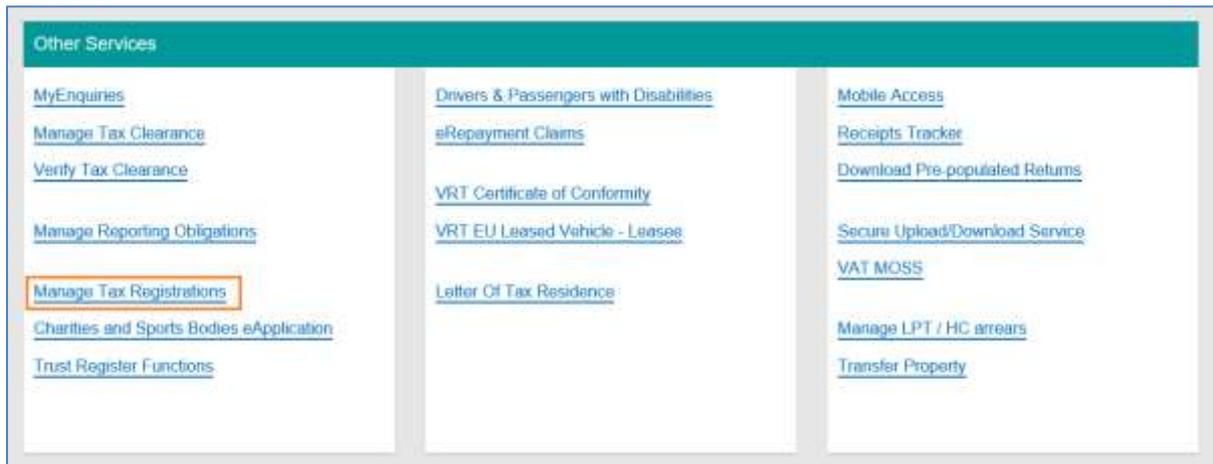


How to eRegister for CGT - Customer

- Log into [ROS](#).
- On the My Services page, click on “**Manage Tax Registrations**” under “Other Services”.



- Beside Capital Gains Tax (CGT), click on “**Register**”.

If you see “Ceased”, this means that you were previously registered. You should still have access to Capital Gains Clearance - there is no need to re-register.



- Enter the CGT registration date and click on “**Add to Your Requests**”.

eRegistration

CGT Registration

* Denotes a required field

Registration Date (DD/MM/YYYY) *

- You will now see the new CGT registration added to “Your Requests” on the right.
- Click on “Submit”.

eRegistration

Manage Your Tax Registrations and Agent Links

Notes:
You may add multiple requests to 'Your Requests' area.
You will be brought back to the screen after completing each request form.
Items in the 'Your Requests' area will not be processed until the 'Submit' process is completed.

Registration Options

Capital Gains Tax - CGT Status: In Requests	<input type="button" value="Register"/>
Value Added Tax - VAT Status: Not Registered	<input type="button" value="Register"/>
Employer (PAYE/PRSI) Status: Not Registered	<input type="button" value="Register"/>
Corporation Tax - CT Status: Not Registered	<input type="button" value="Register"/>
Relevant Contracts Tax - RCT Status: Not Registered	<input type="button" value="Register"/>
Environmental Levy - ELEV Status: Not Registered	<input type="button" value="Register"/>
Diesel Rebate Scheme - DRS Status: Not Registered	<input type="button" value="Register"/>
Charitable Donations Scheme - COS	

Your Requests (1)

Register	CGT
	Edit Cancel

You need to submit this request in order for this transaction to be processed.

- Click on “Sign & Submit”.

eRegistration

Summary

Capital Gains Tax Registration (New)

Registration Date 29/05/2020

- Enter your password and click on “Sign & Submit”.

Information

If your transaction is ready to be transmitted, please sign and submit by entering your password below. If you wish to review the details of this transaction click on the button marked Back.

Once your transaction has been successfully transmitted you will be provided with a notice number for the transaction. Please keep a note of this number for your records.

Sign & Submit

Certificate

Enter Password

0%

You will receive a ROS Acknowledgement with an eRegistration summary.

ROS Acknowledgement

You have just transmitted an Online Registration Return which has been received by ROS.

You can access a copy of this transaction through your ROS Inbox by clicking on the Revenue Record tab above. A Receipt will be sent to your ROS Inbox as soon as this transaction has been processed by Revenue. To file another Return click on the My Services tab.

Please use the **Notice Number** below in any future correspondence or inquiry relating to this transaction.

Notice Number	5871184686S
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eRegistration summary:

Action	Status	Comments
Register CGT	Success	

To return to My Services page click the OK button

You will also receive a registration confirmation to your ROS Inbox (on the Revenue Record tab in ROS).

The screenshot shows the ROS Revenue Record interface. The 'REVENUE RECORD' tab is active. On the left, there is a sidebar with 'Inbox Messages' and 'Information Services' (Returns, Payments, Refunds & Repayments, Charges & Payments, Events List, Registration Details, Items Submitted via ROS). The main area displays 'Inbox Messages' with a yellow banner about document opening. Below the banner is a search bar and a table of messages. The table has columns: Notice No., Customer Name, Regn./Trader No./Doc ID, Tax Type/Duty/Rep. Oblig., Document Type, Period Begins, and Issued Date. Two rows are visible: one for Notice No. 5871184686S (Tax Registration, N/A, 25/05/2020) and another for 5819011780 (Reporting Entity Register, N/A, 24/04/2020). The first row is highlighted with a red box.

Once completed, it may take up to 3 working days for the registration to reflect in ROS.