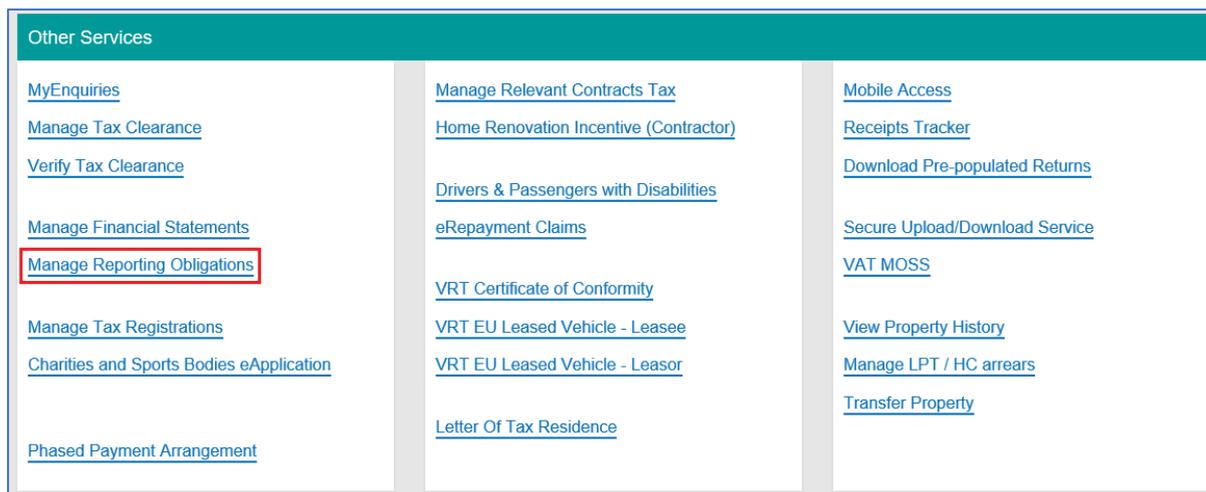


How to Manage Reporting Obligations on ROS

In order to file for DAC2-CRS, DAC4-CbC, FATCA, DAC6, Suspicious Transaction Reports (STR) and Share Schemes Reporting (SSR) you need to be registered.

To register for a Reporting Obligation:

- Login to ROS and click the “**Manage Reporting Obligations**” link at the bottom of the screen.



The screenshot shows a grid of service links under the heading 'Other Services'. The link 'Manage Reporting Obligations' is highlighted with a red rectangular border. Other visible links include 'MyEnquiries', 'Manage Tax Clearance', 'Verify Tax Clearance', 'Manage Financial Statements', 'Manage Tax Registrations', 'Charities and Sports Bodies eApplication', 'Phased Payment Arrangement', 'Manage Relevant Contracts Tax', 'Home Renovation Incentive (Contractor)', 'Drivers & Passengers with Disabilities', 'eRepayment Claims', 'VRT Certificate of Conformity', 'VRT EU Leased Vehicle - Lessee', 'VRT EU Leased Vehicle - Leasor', 'Letter Of Tax Residence', 'Mobile Access', 'Receipts Tracker', 'Download Pre-populated Returns', 'Secure Upload/Download Service', 'VAT MOSS', 'View Property History', 'Manage LPT / HC arrears', and 'Transfer Property'.

You will be brought to the e-Registration page. If you are already registered for the tax type in question, you will only have the option to “Cease”. If you are not already registered:

- Click on “**Register**” beside the relevant option to start the process.



The screenshot shows the 'eRegistration' page. On the left, there is a 'Notes' box with instructions: 'Manage Your Reporting Obligations and Agent Links Notes: You may add multiple requests to 'Your Requests' area. You will be brought back to this screen after completing each request form. Items in the 'Your Requests' area will not be processed until the 'Submit' process is completed.' The main area is titled 'Registration Options' and lists several reporting obligations with their status and action buttons:

Reporting Obligation	Status	Action
Share Schemes Reporting - sSR	Not Registered	Register >
DAC6 - DAC6	Not Registered	Register >
STR - STR	Not Registered	Register >
FATCA - FATCA	Not Registered	Register >
DAC2-CRS - DAC2-CRS	Active Number: Agent: n/a	Cease Registration >
DAC4-CbC - DAC4-CbC	Active Number: Agent: n/a	Cease Registration >

- Enter the registration date and click “**Add To Your Requests**”. The registration will go to “Your Requests”.
- You must click on the “**Submit**” button under “Your Requests” in the panel on the right. (In this example we are registering for DAC6).

Registration Options

Share Schemes Reporting - SSR Register >

Status: Not Registered

DAC6 - DAC6

Status: In Requests

STR - STR Register >

Status: Not Registered

FATCA - FATCA Register >

Status: Not Registered

DAC2-CRS - DAC2-CRS Cease Registration >

Status: Active
Number:
Agent: n/a

DAC4-CbC - DAC4-CbC Cease Registration >

Status: Active
Number:
Agent: n/a

Your Requests (1)

Register

DAC6

[Edit](#) [Cancel](#)

You need to submit this request in order for this transaction to be processed.

Submit >

- On the eRegistration Summary page click on “**Sign & Submit**”.
- On the next page enter your password and click on “**Sign & Submit**”.

eRegistration

Summary

DAC6 Reporting Obligation (New)

Registration Date 08/04/2020

← Back
Sign and Submit >

You will receive a ROS Acknowledgement of the Online Registration Return.

ROS Acknowledgement

You have just transmitted an Online Registration Return which has been received by ROS.

You can access a copy of this transaction through your ROS Inbox by clicking on the Revenue Record tab above. A Receipt will be sent to your ROS Inbox as soon as this transaction has been processed by Revenue. To file another Return click on the My Services tab.

Please use the **Notice Number** below in any future correspondence or inquiry relating to this transaction.

Notice Number 5350351171F

eRegistration summary:

Action	Status	Comments
Register DAC6	Success	

To return to My Services page click the OK button OK

- Once completed, it may take up to 3 working days for the registration to reflect in ROS.
- You will receive a registration confirmation to your ROS Inbox (on the “Revenue Record” tab.)
- Once the first reporting obligation is added, the Reporting Obligation radio button will appear under “**Complete a Form Online**” on the “**My Services**” page.

Employer Services

Revenue Payroll Notifications (RPNs) Request RPNs	Payroll Submit payroll View payroll	Returns Statement of Account	Additional Services PPS Number Checker PAYE Modernisation Information
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File a Return

Complete a Form Online ^

Select a return you would like to complete now. You will be given the option of filing the return with or without a payment.

Tax Registrations Reporting Obligations

Select a tax type... ▾

Upload Form(s) Completed Offline ∨