

myAccount

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1. Introduction

myAccount is a single access point for all Revenue's secure online services (except ROS) including:

- [PAYE Anytime](#)
- [eForm 12](#)
- [Local Property Tax \(LPT\)](#)
- [Home Renovation Incentive \(HRI\)](#)
- [MyEnquiries](#)
- [Tax Registrations](#)

It is the quickest, easiest and most convenient way for customers to manage their tax affairs.

This instruction sets out the registration and logging in process for myAccount.

2. Information about myAccount

Any individuals who are not registered for [ROS](#) can register for myAccount. This mainly includes:

- PAYE taxpayers,
- LPT taxpayers,
- Income Tax registered customers who do not have an active digital certificate for ROS.

Further information on myAccount can be found on:

- [myAccount information](#) on www.revenue.ie
- [myAccount FAQs](#)

3. PAYE Anytime Registered Customers

Customers who are registered for PAYE Anytime will be able to access myAccount using their PAYE Anytime PIN as this PIN acts as a temporary password for myAccount (see Section 6 below).

Customers who are registered for PAYE Anytime but have forgotten their PAYE Anytime PIN should click the '**Forgot Password**' link on the '**Sign-in**' screen to myAccount to obtain a new temporary password for myAccount. Customers will need to provide their PPS number, date of birth and either their mobile number or email address. Where the information provided matches the details held on Revenue's records, we will send a new temporary password immediately by either text or email. Where it is not possible to verify this information immediately, the customer will have to register for myAccount.

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[...]

4. Registering for myAccount

Customers registering for myAccount can receive their temporary password by post, text or email.

The following information (known as soft fact data) must be provided on registration:

- PPS number,
- Date of birth,
- Mobile number or landline number,
- Email address,
- Home address.

In addition, where a customer provides 2 of the following pieces of information (known as hard fact data) and we can verify this information immediately, we will send a temporary password by either text or email:

- Irish driving licence number,
- Information from your P60,
- Details from Income Tax notice of assessment or acknowledgement of self assessment.

Where it's not possible to verify hard fact data immediately or where the customer provided soft fact data only, the temporary password will issue by post.

5. Validation of myAccount Registrations

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[...]

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Matched Cases

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[...]

8. Unmatched Cases

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[...]

9. Accessing myAccount

9.1 Sign in to myAccount

Once registered, customers can sign in to myAccount by clicking on the 'myAccount Sign in' link on www.revenue.ie.

The screenshot shows the Revenue website's 'myAccount' section. At the top, there is a navigation bar with links for 'Skip to Content', 'Toggle Contrast', 'About Us', 'Press', 'Contact Details', 'Gaeilge', and 'Other Languages'. Below this is the Revenue logo and a search bar. A main navigation bar contains links for 'Home', 'Personal Tax', 'Business & Self Assessment', 'Tax Practitioners', 'Customs', 'Taxes & Duties', and 'Online Services'. The 'Revenue Self Service' section is highlighted, and the 'myAccount' sub-section is expanded. The 'myAccount Sign in' link is circled in red. Other links in the 'myAccount' section include 'Register for myAccount', 'PAYE Anytime', 'eForm 12', 'Home Renovation Incentive (HRI)', 'Local Property Tax (LPT)', and 'MyEnquiries'. To the right, there are sections for 'ROS Login', 'LPT Login', and 'More...' with various service links.

Customers will have to input their PPS number, date of birth and myAccount password.

9.2 Forgot Password

Customers who have forgotten their myAccount password can obtain a new temporary password by clicking on the 'Forgot Password?' link on the 'Sign-in' screen to myAccount, which is accessed by clicking on the myAccount Sign in link.

Customers will need to provide their PPS number, date of birth and either their mobile number or email address. Where the information provided matches the details held on Revenue's records, we will send a new temporary password immediately by either text or email. Where it is not possible to verify this information immediately, the customer will have to register again for myAccount.

10.Contact Details

Customers having difficulty registering for myAccount can contact the myAccount Team on 1890 272 282 (+ 353 - 1 - 702 3036 for customers outside the Republic of Ireland) or by mail to RegisterForMyAccount@revenue.ie.

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