

Revenue



Cáin agus Custaim na hÉireann
Irish Tax and Customs

Information for employers about changes to MyAccount that allow employees view their payroll submission details reported to Revenue.

1. Overview

As part of PAYE Modernisation, Revenue has enhanced myAccount to include payroll details. This service allows employees to view their pay and statutory deductions information reported by their employer to Revenue.

Where an employee has a query about the pay or statutory deduction information shown in myAccount payroll details, or on their payslip, they should first contact their employer.

Where Revenue does not have a submission on record the employee will be advised that there are no pay and tax details on record.

Any inaccuracies or omissions in the pay or submissions should be corrected by employers and an amended submission made to Revenue as soon as possible. Employers should review their payroll practices to avoid reoccurrence.

2. Payroll details in myAccount

Payroll details are available under the heading “Manage your tax 2019” within myAccount for all employees registered for MyAccount.

Included in myAccount payroll details:

- Pay and deductions submitted by employers in relation to payments made after 1 Jan 2019.
- All employments for the employee and their jointly assessed spouse including employments from other employers or pension providers, multiple employments and ceased employments.
- Gross pay, income tax, USC, employee PRSI, LPT & pensionable deductions (if in pensionable employment).
- Information from payroll submissions, including amendments, will be available to view from the 15th of the following month. For example, employees will be able to see pay and tax details for the month of April, as well as prior months, from 15 May onwards.

Not Included in myAccount payroll details:

- Employments that are not yet registered with, or reported to, Revenue
- Payroll information where no submissions have been made by an employer.
- Employee information where the PPSN was not included in the payroll submission. This information will become available to the employee once the employer makes a submission that includes the employee's PPSN and the Employer Reference used for previous submissions.
- Current month information.
- Personal deductions not reported to Revenue, for example Credit Union, membership fees etc.
- Employer information such as employer tax liability or payments.

Information to be shortly included in myAccount.

- An end of year statement that employees can print in place of the P60 previously supplied by employers.

3. Additional information

Where an employee has a query about the pay or statutory deduction information shown in myAccount payroll details, or on their payslip, they should first contact their employer. Revenue has information on [PAYE Modernisation for employees](#) and [MyAccount](#).

To assist employers, the Revenue Website has information on [employer obligations when employing people](#), information on [PAYE Modernisation](#) and guidance on the [most frequent PAYE Modernisation issues](#) that employers are encountering. Additionally, the [Employers Guide to PAYE](#) details the PAYE process.

If you are having financial difficulties paying your liability, you should [contact Revenue](#) immediately.

If employers continue to experience difficulties complying with their new obligations or have any questions regarding PAYE Modernisation they can contact the National Employer Helpline on 01 - 7383638 for assistance.

Appendix – Example screens from myAccount payroll details

The following example screens are provided to assist employers understand myAccount payroll details. They show how the information from payroll submissions will be presented to employees and may assist employers resolve differences.

1. Example of an employee with one employer/pension provider.

The screenshot shows the 'PAYE Services' interface. At the top, there is a header with the Revenue logo, 'PAYE Services', and 'My Documents'. Below the header, there is a navigation bar with 'Back to myAccount' and 'View my tax credit certificate'. The main content area is divided into three sections: 'Overview', 'Your jobs and pensions', and 'Your current tax credits'. The 'Overview' section shows the current tax position (01/01/2019 to 31/12/2019). The 'Your jobs and pensions' section shows a single job entry for 'Abc Ltd.' with status 'Active' and a 'View' link. The 'Your current tax credits' section shows two entries: 'Employee tax credit' and 'Personal tax credit', both with a value of €1,650.00 and an 'Edit' link. There are buttons for 'Add job/pension' and 'Add new credits'.

2. Example of an employee with multiple employer/pension providers.

The screenshot shows the 'PAYE Services' interface. At the top, there is a header with the Revenue logo, 'PAYE Services', and 'My Documents'. Below the header, there is a navigation bar with 'Back to myAccount' and 'View my tax credit certificate'. The main content area is divided into three sections: 'Overview', 'Your jobs and pensions', and 'Your current tax credits'. The 'Overview' section shows the current tax position (01/01/2019 to 31/12/2019). The 'Your jobs and pensions' section shows four job entries: 'ABC CLG' (Active), 'Employer 3' (Active), 'Employer 2' (Active), and 'Sara-er-osinski' (Ceased). Each entry has a 'View' link. There is a button for 'Add job/pension'.

4. Example of an employee's year to date information

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PAYE Services My Documents

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Your job/pension

These payroll details reflect any submissions made by your employer/pension provider up until the last return date. [Learn more](#)

Sara-er-osinski

Job or pension details

Employer/pension provider's number: 2

Employment ID: 2

Start date: 01/01/2019

Ceased date: 02/01/2019

Status: Ceased

Directorship: [Add](#)

Pay and tax details Year To Date (YTD)

Gross pay: €3,500.00

Pay for Income Tax: €2,000.00

Income Tax paid: €187.00

Pay for USC: €2,000.00

USC paid: €866.00

Employee PRSI paid: €887.00

LPT deducted: €97.00

Payroll details

These are your payroll details for this job or pension for the current tax year. If you have any queries with the figures reported below, please contact your employer/pension provider.

Pay date	Gross pay	Pay for Income Tax	Income Tax paid	Pay for USC	USC paid	Employee PRSI paid	LPT deducted	Action
16/01/2019	€2,500.00	€1,000.00	€87.00	€1,000.00	€856.00	€877.00	€87.00	View
01/01/2019	€1,000.00	€1,000.00	€100.00	€1,000.00	€10.00	€10.00	€10.00	View

5. Example of employee payroll submission information

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Payroll submission

These are the details as submitted to Revenue.

Job or pension details

Employer/pension provider's name: Sara-er-osinski

Employer/pension provider's number: 2

Employment ID: 2

Pay frequency: Monthly

Reference details

Payroll run reference: PR-20190211-1134592

Submission ID: 1

Line item ID: 1

Other pay and deductions

No other pay and deductions

Pay and deductions

Pay date: 16/01/2019

Gross pay: €2,500.00

Pay for Income Tax: €1,000.00

Income Tax paid: €87.00

Income Tax calculation basis: Week 1

USC status: Ordinary

Pay for USC: €1,000.00

USC paid: €856.00

PRSI exempt: No

PRSI classes

PRSI class: A1

Number of insurable weeks: 0

Pay for employee PRSI: €1,000.00

Employee PRSI paid: €877.00

Pay for employer PRSI: €1,000.00

Employer PRSI paid: €877.00

LPT deducted: €87.00

Revenue PAYE Services

Payroll submission

These are the details as submitted to Revenue.

Reference details

These are the details which your employer/pension provider would have included in the payroll submission. If you have any queries with the figures reported, you can quote these details to your employer/pension provider.

[Close](#)

Other pay and deductions

No other pay and deductions

PRSI class	AT
Number of insurable weeks	0
Pay for employee PRSI	€1,000.00
Employee PRSI paid	€877.00
Pay for employer PRSI	€1,000.00
Employer PRSI paid	€877.00
LPT deducted	€87.00

6. Example of an employee’s employment where no payroll submissions have been made.

Revenue PAYE Services

Your job/pension

These payroll details reflect any submissions made by your employer/pension provider up until the last return date. [Learn more](#)

Overview

- Sara-er-sipes
- Claim tax credits
- Declare income
- Review & submit

Job or pension details

Name of employer/pension provider: Sara-er-sipes

Employer/pension provider's number: -

Employment ID: -

Start date: 01/01/2014

Status: Active

Directorship: -

[Add](#)

Pay and tax details Year To Date (YTD)

There are no pay and tax details on record